

APPROVED

TWINFIELD UNION SCHOOL BOARD MEETING MINUTES
Tuesday, January 9, 2018
Twinfield Union School Library

Present: Patrick Healy, Scott Harris, Jill Wilson, and Lauren Cleary Administration: Bob Gulardo, Mark Mooney, Mark Tucker and Christina Kimball Absent: Chandra Miller and Jon Groveman

Call to order and Introductions: Patrick Healy, Chair called the meeting to order at 6:02 pm

Public Comment - none

Consent Agenda

- a. Approve Minutes of December 19, 2017. Scott made a motion to approve the minutes with a correction, Patrick seconded. The motion carried.

Reports

- a. Superintendent Report – Mark Tucker reported that the Fire Inspector came to the building last week. The contractor we used for the boiler project will need to submit final reports. Mark reported that a settlement has been reached with the support staff collective bargaining unit and fact-finding was held the previous evening (Jan 8) with the faculty bargaining unit. Mark shared with the board that he is reviewing policies that were approved more than four years ago and he will begin bringing them to the board for their review after the budget cycle.
- b. Principal Report - Mark Mooney reported that the 1st and 2nd grade had a field trip to the Echo Center in Burlington. He reported a meeting is being held tomorrow to begin a Drama program for both elementary and secondary students. Mark shared that there is a new Math Counts team in the middle school and a high school team that will be competing in the VTC bridge building contest. Bob shared that a 5/6 Geo Bee will be held on Friday. Bob also shared that two sophomores were nominated and selected to attend the HOBY conference. Alex Flanders and Allyson Mill will be attending the conference in March.
- c. Student Report - none
- d. Tinfo – Patrick and Mark M. handed out the high school Winter Term schedule. Teachers identify what proficiencies need to be addressed and create alternative classes for the kids to sign up for.

Board Discussion

- a. FY18 Budget Review – Christina handed out the current year financial report as of December 31, 2017. Without a settled contract for faculty, the projections are preliminary. There are still a lot of unknowns at this point. The current year-end projection is a surplus of \$88,000.
- b. FY19 Budget Draft #2 – Christina handed out the second draft of FY19 budget. The current draft meets the Governors request of no more than a 2.5% increase in the education spending per pupil. This draft is a 2.24% increase in education spending per pupil from the current year.

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- c. FY19 Announced Tuition – Based on FY17 expenses and allowable tuition Christina recommended increasing the tuition rate to \$16,000 for elementary and \$17,000 for secondary.
- d. FY17 Audit Review – Christina handed out the draft of the FY17 Audit. The board reviewed the opinion letter from the auditors and the balance sheet. There were no findings to report.
- e. Plan Budget Forum – Christina will put the slideshow together for the boards review.

Executive Session

- a. Patrick made a motion at 7:45 pm to enter executive session for consideration of records or documents that are not public documents under the access to public records act. Lauren seconded.
- b. The board came out of executive session at 8:15pm.

Board Action

- a. Act on Announced Tuition – Scott made a motion to approve the elementary tuition rate of \$16,000 and the secondary tuition rate of \$17,000, Patrick seconded. The motion carried unanimously.
- b. Take action on matters discussed in Executive Session – The Board discussed two employee requests in executive session related to leave. Scott moved and Patrick seconded the approval of extended sick leave for employee #1 and approval to open the sick bank and offer extended sick leave (if needed) to employee #2. The motion passed unanimously. Superintendent Tucker was directed to notify the affected employees of the Boards action.

Adjournment The meeting was adjourned at 8:25

Respectfully submitted,

Christina Kimball