

**UNAPPROVED**

**TWINFIELD UNION SCHOOL BOARD  
MEETING MINUTES  
Tuesday, August 29, 2017**

**PRESENT:** Patrick Healy, Jon Groveman, Chandra Miller, Scott Harris, Jill Wilson, Lauren Cleary  
**Administrators:** Mark Tucker, Superintendent; Christina Kimball, Business Manager; Mark Mooney, principal

**Call to Order:** Patrick Healy, chair called the meeting to order at 6:30pm.

**Public Comment:** None

**Consent Agenda**

- a. Approve July 10, 2017 Minutes – Chandra moved to approve the minutes of July 10 as written. Scott Harris seconded the motion. Minutes of July 10 approved as written.

**Reports**

- a. Student Report - None
- b. Superintendent Report – Mark Tucker
- Negotiations with teachers will start again this week. The first meeting is scheduled for Wednesday, September 6/
  - The business office is looking into the healthcare recapture and the effects on the budget.
  - School starts on Thursday, August 31, 2017.
  - In-service started Monday for faculty and staff.
  - If Onion River Campground is to use the parking lot at Twinfield a Washington County Sheriff must be present to supervise. This is part of their use permit.
  - The project to create new Twinfield, Cabot and Washington Northeast websites will begin in late September.
- d. Principal Report – Mark Mooney
- There have been two great days of in-service.
  - A successful summer school session was held at Twinfield. A total of 100 students attended from Twinfield and Cabot.
  - There was a great deal of work done to the facility over the summer.
  - Freshmen just received their computers. This is the 3<sup>rd</sup> year of the one to one program.
  - This year Twinfield will be part of the VSAC Aspirations Program.

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### **Board Discussion**

- a. FY17 Year End Financial Report – Christina Kimball
- Christina reviewed the Twinfield Year End Financial Report with the board.
  - In February it was estimated that Twinfield would end the year with a \$78,000.00 surplus. According to the un-audited year-end financial report Twinfield will end the year with a surplus of \$76,260.52.
  - This surplus includes \$25,000.00 transferred to the capital projects fund account.
  - This is an unaudited financial report. The auditors were in a few weeks ago doing preliminary work for their audit later on in September.
- b. Act 46 Next Steps
- Mark reminded board members that he had previously shared notes from the Barre School Board Meeting and Washington Central meetings that were attended. These meetings were to discuss Act 46.
  - Patrick Healy and Chris Tormey will be attending a Washington Central Supervisory Union Board meeting on Thursday, August 31, 2017, to briefly discuss merger or partnership options for Act 46.

**Board Action:** None

**Executive Session:** Patrick moved to go into executive session because the sharing of information publicly would put the employee at an unfair advantage. Chandra seconded the motion. The board went into executive session at 7:18pm. The board returned from executive session at 7:28 p.m. No Action was taken.

**Adjournment:** Meeting adjourned at 7:30 p.m.

Respectfully Submitted

Amanda LeBlanc, Transcriber