

**APPROVED**

**TWINFIELD UNION SCHOOL BOARD  
MEETING MINUTES  
Tuesday, March 28, 2017**

**PRESENT:** Patrick Healy, Scott Harris, Chandra Miller, Jon Groveman, Lauren Cleary  
**Administrators:** Nancy Thomas, Superintendent; Christina Kimball, Business Manager; Bob Gulardo, Assistant Principal **Absent:** Jill Wilson, Sally Weinstein, Jakob Dufresne

**Call to Order:** Patrick Healy, chair called the meeting to order at 6:31pm.

**Public Comment:** None

**Consent Agenda**

- a. Approve March 21, 2017 Minutes – Scott moved to approve the minutes of March 21, 2017 with an amendment (board action for sick bank outside of executive session). Chandra seconded the motion. Minutes approved following an amendment.

**Reports**

- a. Student Report –
  - None
- b. Superintendent Report – Nancy Thomas
  - Last Thursday March 23<sup>rd</sup> was an early release day and staff attended a presentation from Outright Vermont. Friday, March 24<sup>th</sup> was a full day in-service day, with an excellent presentation by Joelle VanLent about creating a trauma informed school. It is a very important topic given the increasing number of students with trauma backgrounds in both of our schools and around the state.
  - The unfair labor practice charge is proceeding. All evidence is in and now there is a wait for the decision from the Vermont Labor Board.
- c. Principal Report – Bob Gulardo
  - Spring sports are underway and there has been a great turn out for softball and baseball.
  - Third and fourth grade students are sharing their work on world geography from 5:00pm-6:00pm on Thursday, March 30<sup>th</sup>.
  - On April 7<sup>th</sup> middle school students will share their passage presentations during parent teacher conferences. Tenth and twelfth grade students will also be prepare and present a passage presentation.

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### **d. Twinfo –**

- Patrick shared information about the Twinfield Union School library with the Board. There are over 23,000 pieces of educational material in the library as well as 13 computers (10 remain in the library and 3 are available to sign out.)

## **Board Discussion**

### **a. FY 17 Financial Update – Christina Kimball**

- Christina shared FY17 Financial report as of 2/28/17.
- Twinfield is currently operating within one percent of the budget and is projected to end the year with a surplus of \$78,991.46.

### **b. Education Accounting Structure – Christina Kimball**

- Christina reviewed the education accounting structure with the Board.
- Items are separated into two major components. The first is functions, which is the grouping of activities that have a specific purpose. Within these functions are object codes. The object codes describe the nature of the expenditure in the area of activity.

### **c. Act 46 Committee and Public Forum Update**

- At the last Act 46 meeting the Committee took a look at what cost and savings would be if Cabot High School were to close or if a Project Based Learning Program were to be housed at Cabot.
- The Board will make a decision at next week's meeting about which option to move forward with and present to voters.

### **d. Sick Bank Request**

- The board went into executive session to discuss a sick bank request.

## **Executive Session:**

At 8:06 pm Patrick moved that the Board go into executive session to discuss a sick bank request, the premature disclosure of which would put an individual at significant disadvantage. Chandra seconded the motions They returned from executive session at 8:14 pm.

## **Board Action**

### **a. Act on Sick Bank Request**

- Patrick moved to decline the union's request to open the sick bank. Chandra seconded. The Board voted not to open the sick bank at this time.

## **Adjournment:**

The Board adjourned at 8:16 pm.

Respectfully Submitted

Amanda LeBlanc, Transcriber