

Approved

**TWINFIELD UNION SCHOOL BOARD MEETING MINUTES**  
**Tuesday, December 11, 2012**  
**School Library**

**Present:** Patrick Healy, Anne Nadel Walbridge, Jill Wilson, Monica Light, and Dan Gadd  
**Administration:** Mark Mooney, Principal; Nancy Thomas, Superintendent; Rob Billings, Business Manager; and Pat Johnson Knoerl, Curriculum Coordinator  
**Student Representatives:** Erin Hall  
**Absent:** Michael Nobles and Kristin Martin  
**Guests:** Terri Vest, Julie Shedd, Charlie Wanzer, Will Walters

**Call to order:** Patrick Healy, Vice Chair, called the meeting to order at 6:33 pm.

**Public Comment**

- a. Terri Vest was present to support the online courses that are offered at Twinfield. She shared that the program gives a lot of flexibility for a small school. She also advocated for the Dual Enrollment Program where students can earn college credits for courses taught online.

**Consent Agenda**

- a. Approve November 13, 2012 minutes – The minutes were not able to be approved, there was not an official quorum of board members in attendance. November 13, 2012 minutes will be approved at the next meeting.
- b. Accept resignation of Carolyn Ennis – Anne moved that we gratefully accept her resignation with regrets, Monica seconded. The motion carried unanimously.
- c. Approve tuition – Nancy shared with the board that a Marshfield resident is requesting that Twinfield pay the tuition for their child to attend a different pre- school. Anne made a motion to approve Nancy’s recommendation to deny the request, Monica seconded. The motion carried unanimously.

**Reports**

- a. Principal Report – Mark reported that winter sports has begun, which now includes a bowling team. The Craft Bazaar hosted by Twinfield Partners in Education (TPIE) was successful. Tomorrow is a staff inservice; 1 pm to 5 pm. The Middle School held a Poetry Night which was a huge success. There will be a teacher appreciation breakfast held next week. Next Wednesday the Green Team will be leading a “Lights Out” event. National Hula Hoop Day is tomorrow, students will be participating in a hula hoop event.
- b. Student Representative Report – Erin reported that the Penny Challenge started today. This is an annual fundraiser for the food shelf. December 21<sup>st</sup> is the last day of school before winter break. The French students held a Zumba fundraiser for the French trip, it went well. The National Honor Society Induction was held last week.
- c. Facility Committee Report – Rob and Patrick updated the board on the Facility Committee meeting. The Committee worked on a wish list of facility projects. Some items on the list are: Boiler room evaluation, bus heating system, domestic hot water heaters, and sealing the eaves.

**Staff Presentation** – Julie Shedd and Charlie Wanzer presented information regarding the improved results of the Science NECAP tests. They also shared with the board information on the science program, the recent curriculum alignment and the positive impact on the students.

**Board Discussion**

- a. First Reading of Policies:
  - i. F21 Weapons
  - ii. F23 Participation of Home Study Students
  - iii. F24 Hazing
  - iv. F25 Student Attendance
  - v. F30 Prevention of Bullying of Students

vi. D10 Public Complaints about Personnel

After much discussion, Nancy and the Board agreed to have a lawyer attend a board meeting in regards to Policy D10. The list of policies will come back for a second reading.

- b. Act 150 School Choice - postponed
- c. Twinfield App – Anne reviewed the information she had received on developing an app for the Twinfield website. The board would like more information before making a decision.
- d. FY14 Draft #2 Budget Review – Draft #2 reflected a budget year to budget year increase of 6.64%, however, the increase from the voted Article 5 from FY13 is 2.92%, comparing all budget items.

**Board Action:**

- a. Act on Sick Bank request – Patrick made a motion to grant the sick bank as requested, Dan seconded. The motion carried unanimously.
- b. Act on Bus Bids – Rob shared with the board that three proposals came back for the transportation bid. Rob is recommending that Twinfield not enter into contracts with any of the bidders. The bus bids were significantly higher than the current busing provided by Twinfield staff and buses. Monica made a motion to not enter into a contract with any of the firms, Anne seconded. The motion carried unanimously.

**Adjournment:** The meeting was adjourned at 9:33 pm.

Respectfully Submitted,

Christina Kimball  
Transcriber