

## TWINFIELD UNION SCHOOL BOARD MEETING MINUTES

Tuesday, November 13, 2012

### School Library

**Present:** Jill Wilson, Dan Gadd, Michael Nobles, and Monica Light (left at 7:30 pm)

**Administration:** Mark Mooney, Principal; Bob Gulardo, Assistant Principal, Nancy Thomas,

Superintendent; and Rob Billings, Business Manager **Student Representatives:** Cristin Martin (left at 7:15 pm) and Erin Hall (left at 7:15 pm) **Absent:** Patrick Healy and Anne Nadel Walbridge

**Call to order:** Michael Nobles, Chair, called the meeting to order at 6:30 pm.

### **Public Comment**

- a. Mary Lou Wells was present to discuss the caution light project. She is interested in reviving the project that students had worked on to get a caution light put on Route 2, next to the school intersection. The board gave their support.

### **Presentation:**

- a. Middle School – Tracey Witherspoon, Middle School Social Studies Teacher, was present to talk about the new middle school design and the exciting work that is being done. The humanities collaboration has successfully integrated social studies into the writing curriculum. Middle school is sending home a writing folder each week, there is a required sign off sheet for parents/guardians. She explained that most parents/guardians are using the parent portal on PowerSchool. Students and parents can view grades and any missing assignments. The teacher pages on the Twinfield website have the assignment as an attachment. There is a new middle school cabinet and there were 20 student applicants. She thanked the board for their support.

### **Consent Agenda**

- a. Approve October 24, 2012 minutes – Jill made a motion to approve the minutes as written, Monica seconded. The motion carried unanimously.
- b. Approve New Hires
  - i. Cynthia Day – Long Term Substitute for 7-9 Math
  - ii. Cindy Scott – Long Term Substitute for ElementaryJill made a motion to approve Cynthia Day and Cindy Scott, Dan seconded. The motion carried unanimously.
- c. Nancy shared with the board that Nicole Graves has been offered the JV Girls Basketball Coach.

### **Board Discussion**

- a. FY14 Draft #1 Budget Review – Rob handed out the first draft of FY14 budget. The total budget amount would be \$6,764,542.00, a 2.93% increase over FY13 approved budget amount. After discussion on some specifics, Rob will present a second draft for their review at the next meeting.

### **Reports**

- a. Principal Report – Mark and Bob shared that Parent/Teacher conferences went well. They are working on a TA booklet to help guide students and staff in post-graduation planning. Their goal is to start the planning in 7<sup>th</sup> grade and make alterations each year. Mark shared that weekly staff meetings will include a Web Wednesday. The faculty will work on their Teacher Page on the Twinfield website.

- b. Student Representative Report – Bob read the student representatives report. The Winooski Valley Festival is coming up. The Geology trip to Au sable Chasms was successful. The French Trip dinner raised \$2,000.00. The elementary Halloween parade was adorable.

### **Board Discussion**

At this point of the meeting there was no quorum, the remaining board members did review the following policies, but it did not qualify as a first reading. The first reading will be at the next board meeting.

- a. First Reading of Policies:
  - i. F21 Weapons
  - ii. F23 Participation of Home Study Students
  - iii. F24 Hazing
  - iv. F25 Student Attendance
  - v. F30 Prevention of Bullying of Students
  - vi. D10 Public Complaints about Personnel

**Adjournment** The meeting was adjourned at 8:53 pm.

Respectfully Submitted,

Christina Kimball  
Transcriber