

Approved

TWINFIELD UNION SCHOOL BOARD MINUTES

Tuesday – August 23, 2011

School Library

Present: Amy Darling, Jill Wilson, Michael Nobles, Patrick Healy, Pat Boyle and Monica Light
Administration: Nancy Thomas, Mark Mooney, and Carol Amos **Student Representatives:**
Erin Hall and Christin Martin **Guests:** Bernie Lambek

Call to order: Michael Nobles, Chair 6:30 pm.

Facility Walk-through: Richard Steel and Mark Mooney

- a. Richard and Mark brought the board members through the building to show them the changes that took place during the summer. One of the classrooms has been changed to a Life Skills room, which includes a washing machine, dryer, stove and refrigerator. The fifth and sixth grade classrooms are now located next to the other elementary classrooms. Secondary classrooms are also grouped together now. Carol thanked the maintenance team for all of their hard work this summer.

Public Comment: Shon Marcott, Twinfield parent introduced himself and his legal counsel, Sten Liem.

Board Discussion:

- a. Nancy introduced Bernie Lambek, Twinfield legal counsel. Nancy explained that a Cabot student's father lives in Cabot and the mother lives at a campground in Marshfield. The mother would like the student to attend Twinfield based on living at the campground. As the campground is closed from December to April, it can not be considered a "residence". There was a question as to whether staying at the campground would be considered "homeless". The administration had determined that the student was not in fact homeless because the father has a residence in Cabot, therefore, the student should attend Cabot School. Nancy explained the appeal process to the residency determination. Bernie handed out the legal definition of "residency" and "homeless".

Executive Session: The board went into executive session at 7:17 pm to discuss the appeal.

Executive Session: The board came out of executive session at 7:52 pm. Pat made a motion to accept the recommendation of the administration in regards to the residency. The motion was approved, 4-2.

Consent Agenda

- a. July 6, 2011 minutes
- b. July 12, 2011 minutes

Pat made a motion to accept the consent agenda, the motion carried unanimously.

Reports

- a. Superintendent's Report – Nancy thank Mark and Carol for all of their work this summer. Nancy shared that Rob would like to start early on the budget process. Power school has been installed and is up and running, the Wide Area Network (WAN) has also been installed. Nancy also shared that the administrative leadership team has a developed a plan to do "Walk Throughs" in the classrooms. This is a method to become better informed

about instructional practices. This not a teacher evaluation. The in-service days are as follows: August 26th is a building day, the 29th is a combined supervisory union day, and the 30th is a teacher set up day.

- b. Principals' Report – Mark explained the changes to the TA program. TA will now have the 7th and 10th grade paired up, 8th and 11th grade paired, and 9th and 12th grade paired. The students TA will be the same for six years and the largest TA group right now is 12 students. There is a 7th grade orientation on August 30th from 6:00pm to 7:00 pm. There will be a coffee hour from 8:00am to 9:00am on the first day of school. Students will be able to arrive at School at 8:00am, there will be supervision. Mark also shared that morning teacher meetings will be limited to 8:15 am to allow for his presence as the buses arrive.
- c. Other Board Updates
 1. Summer hiring:
 - Julia Ljungvall – Paraeducator
 - Jerome Brochu – Bus Driver
 - Jacob Story – Dishwasher
 - Daryl Griffith – Bus Driver
 2. 2011 – 2012 Coaches list - Nancy shared the list of athletic coaches with the board.

Board Discussion

- a. Review Board Retreat priorities – postponed
- b. Transportation – Mark updated the board on bus routes. The routes have been changed to ensure all buses will arrive by 8:15 am. The bus routes will be mailed to parents tomorrow.
- c. Surveillance cameras on busses – Mark shared that there is an opportunity to run a free trial on one bus with multiple cameras. Protocols will need to be established.
- d. Required revision of F20: Prevention of Harassment - Nancy handed out the revision that includes adding “by electronic means”. This is the first reading.
- e. Website update – Nancy shared with the board that Jeff Rubin and Deb Wolfe have put together a proposal for both the Twinfield and Cabot websites. Nancy will be gathering feedback on the proposal from the technology committee at Twinfield and Cabot.

Board Action

- a. Elect Board Clerk – Pat made a motion for the position of Vice Chair to serve as the board Clerk, Jill seconded. The motion carried unanimously.
- b. Approve use of surveillance cameras on buses – Patrick made a motion to support the trial period, provided policies are in place before the cameras are turned on. Monica seconded, the motion was approved, 5-1.

Future Agenda items:

- a. Twinfield Together Mentoring Program Report, review and approve School Improvement Plan, add student report to each agenda, facilities use policy, website update.

Adjournment the meeting was adjourned at 9:11 pm.

Respectfully Submitted,

Christina Kimball
Transcriber