

TWINFIELD UNION SCHOOL BOARD MEETING MINUTES

Tuesday – June 12, 2012

School Library

Present: Jill Wilson, Patrick Healy, Michael Nobles, Dan Gadd, Monica Light and Anne Nadel
Administration: Nancy Thomas, Superintendent; Mark Mooney, Principal; Rob Billings, Business Manager; Carol Amos, Associate Principal and Pat Johnson Knoerl, Curriculum Coordinator
Guests: John Harrison, Music Teacher
Absent: Cristin Martin and Erin Hall

Call to order: Michael Nobles, Chair called the meeting to order at 6:34 pm.

Consent Agenda

- a. Approve, May 8, 2012 minutes – Monica made a motion to approve the minutes dated May 8th, 2012, Patrick seconded. The motion carried unanimously.
- b. Accept Associate Principal, Carol Amos resignation – Nancy, Mark and Pat spoke to their appreciation of Carols work and how she will be deeply missed. Michael made a motion to accept her resignation with great regret, Patrick seconded. The motion carried unanimously.

Reports

- a. Superintendent Report – Nancy asked the WNESU Board Twinfield representatives if the regularly scheduled June 21st WNESU board meeting worked. The three representatives agreed.
- b. Principal Report – Mark shared that the middle school team and students are excited about the new middle school schedule. The administration and faculty are working towards a more collaborative grading system as well as collection of homework assignments. Co-teaching has been very successful this year and will continue next year. Twinfield's production of Cinderella was a success. One great aspect was how the play combined 1st graders up through 12th. Graduation was great with a lot of positive feedback, however there were mixed reviews on having it a week earlier in the year. Exams will be taking place this week. There is a new internal advisory council which meets monthly. The council is comprised of K-3 representatives, paraeducators, and a Special Education representative. Carol shared with the board that is not the same model as the cabinet. Mark shared with the board that the 8th grade trip was a huge success. Mark shared with the board a new program he is looking into for the kindergarten. The program is sponsored by North Branch Nature Center and is called ECO, Educating Children Outdoors. The program takes the current curriculum and enhances it by taking the kids outside for ½ day. There are five high school boys that are trying out for the U-32 football team. Carol shared with the board that there has been a lot of positive feedback from teachers on the new writing program. The Elementary concert was last night and there was a huge turnout. The Middle school concert is tomorrow night.
- c. Student Representative Report – The students were unable to attend but did submit a written report which highlighted graduation, electing new class officers, class schedules for the upcoming school year and students preparing for final exams.
- d. Michael took a moment to tell the administration job well done on the website.

Board Discussion

- a. 2012-2015 Tech Plan – John Harrison and Pat Johnson Knoerl presented the board with the 2012-2015 Technology Plan. Maria Forman, John Harrison, Pat Johnson Knoerl, Holly Kruse and Karen Stewart are on the committee that created the three year technology plan. The technology plan is a huge part of how the schools get ERate reimbursement. ERate is a federally run program that helps schools and libraries obtain affordable telecommunications and internet services. This is the first year Cabot and

Twinfield have worked collaboratively on the plan. The goal is to really transform the teaching with technology instead of just getting new hardware.

- b. Interim Assistant Principal- Nancy handed out a proposal for an interim assistant principal. The proposal included a hiring schedule to be completed by July 5th and contract information. She would like to begin advertisements tomorrow. The board was in full agreement with the proposal.
- c. Summer Project Update – Rob updated the board on the three summer construction projects. There is a meeting at the school Thursday with both roof contractors, the architect, Richard Steel and Rob to discuss what needs to be cordoned off. An advertisement was sent out for local contractors to bid on the school office relocation. Rob has invited them to the Thursday meeting. All projects are set to begin on June 18th. Rob also shared with the board that there is a summer meals program beginning. The program will run four days a week beginning on July 9th and ending on August 26th. This program is funded through the state. Twinfield has been designated as a place to pick up meals. The meals are available to all Cabot and Twinfield students due to the increase of students eligible for free and reduced meals during the school year. Scott St. John from Cabot school will be putting the meals together for both communities. The meals will be offered to adults of the community at a discounted rate.

Board Action

- a. Award Tax Anticipation Note- Patrick made a motion to accept the TAN from Merchants Bank, Anne seconded. The motion carried unanimously.
- b. Award Audit Bid – Rob presented the board with the Audit Bid results. Rob recommended Mudgett, Jennett & Krough Wisner. Patrick made a motion to award the bid to Mudgett, Jennett & Krough Wisner, Michael seconded. The motion carried unanimously.
- c. Approve New Hire Rebecca Schutz, EEE Teacher – Monica made a motion to approve the recommendation to hire Rebecca Schultz, Anne seconded. The motion carried unanimously.
- d. Adopt Child Nutrition and Wellness Policy, F28 - Monica made a motion to adopt policy F28, Child Nutrition and Wellness, Anne seconded. The motion carried 5-1.
- e. Adopt School Facility Use Policy, H3 – After much discussion the board agreed to table the adoption of policy H3 until the July 5th board meeting.
- f. Adopt Harassment of Employees Policy, D12 - Patrick made a motion to adopt Policy D12, Harassment of Employees, Monica seconded. The motion carried unanimously.
- g. Award Water System Improvement Contract –
 - i. Anne made a motion to award the bid to New England Water Systems, Patrick seconded. The motion carried unanimously.
 - ii. Anne made a motion to increase the loan amount by \$10,000.00 to a total of \$75,000.00, Patrick seconded. The motion carried unanimously.
- h. Approve 2012-2015 Technology Plan – Anne made a motion to approve the Technology Plan as presented, Patrick seconded. The motion carried unanimously.

Executive Session: The board went into executive session at 8:58 to discuss negotiations.

Executive Session: The board came out of executive session at 9:27 pm with no action.

Future Agenda items: Common Core

Adjournment The meeting was adjourned at 9:28 pm.

Respectfully submitted,

Christina Kimball
Transcriber