

APPROVED

**TWINFIELD UNION SCHOOL BOARD MEETING MINUTES
Tuesday, September 9, 2014, Twinfield School Library**

PRESENT: Patrick Healy, Dan Gadd, Monica Light, Anh Ducharme, Dan Towner, Jill Wilson;
Administration: Nancy Thomas, Superintendent; Mark Mooney, Principal; Bob Gulardo, Assistant Principal; Christina Kimball, Business Manager; **Student Representatives:** None.
Guests: Debra Stoleroff, Terri Vest.

Call to Order: Patrick Healy, Chair, called the meeting to order at 7:00p.m.

Public Comment: Terri Vest, Twinfield Union School Teacher, noted good student moral and upcoming x-day excitement due to positive leadership.

Consent Agenda

- a. Approve August 26, 2014 minutes-Discussion on minutes. Dan Towner moved to accept the minutes, Dan Gadd seconded- Approved.

Reports

a. Superintendent Report - Nancy Thomas

- Nancy appreciates the amazing positive energy to start the year.
- Nancy announced problems with Robo calls on open house announcements. Christina is working on this with the company.
- Nancy informed that Solar Energy update is being worked on.
- Nancy informed the board of the work being done to solve the problems with base load energy use, particularly at night, and will report on progress as it goes. Student and staff teams are meeting to work on this problem.
- Nancy reviewed the Act 166 regulation and how it affects the school, and the community.
- Nancy announced Teachers negotiations is in the Fact-Finding process, and Support staff negotiation's starting in two weeks.
- Nancy suggested that Board members sign up for the School Boards Regional Meeting on September 24th and the state conference with the Superintendents' Association on October 30th and 31st.

b. Principal Report – Mark Mooney

- Mark announced Thursday's open house event from 5:30 till 6:30 with a tour of the new Frisbee golf course.
- Student representatives: The new representatives, Bridgett Couture and Samantha Lege will attend next meeting.
- Board discussed field note alternatives. Monica requested that Field Notes be on the agenda for the next meeting.
- Mark will provide more information at that time.

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- c. FY 15 Financial Update- Christina Kimball
 - Christina distributed a financial report as of August 3, 2014 for the board's review.
 - Christina reviewed the modified accrual accounting method and how it works.
 - Christina will give a financial report on the second Tuesday of every month.
- e. Solar Project
 - Nancy reported that the committee is meeting to discuss the possibility of purchasing from offsite and/or installing solar panels. A number of districts are looking into this and both Nancy and Christina are gathering information to inform the discussion.

Presentation

- Mark Mooney presented the report and examples from the League of Innovative Schools Design 21st century learner Institute that the administration and teachers presented.
- Deborah Stoleroff and Terri Vest joined with the discussion of upcoming workshops, fieldtrips, and ideas for all to participate in to support the work. This is work that

Board Discussion

- a. Hiring Update
 - Long-term Math Substitute Teacher is being recommended: Ian Spencer.
- b. Early Retirement Option
 - Nancy explained procedures and changes to the board.
 - Teacher's option to be discussed at the next meeting.
- c. Retreat Planning
 - Tentative date is for October 14th, 2014.
- d. Sick Bank Request
 - Maternity leave for a support staff member.

Board Action

- a. Adopt Policy E14 Fund Balance Policy, Patrick moved to adopt the policy and Dan Gadd seconded it. Approved.
- b. Act on hiring recommendation: Patrick moved and Dan Gadd seconded to accept the administration's recommendation to hire Ian Spencer as middle school math substitute for the year.
- c. Reappoint Truant Officer- Brian Hebert . Patrick moved to reappoint Brian Hebert for truant officer and Monica seconded it. Approved with five yes and Jill no.
- d. Act on Sick bank request- Patrick moved to open sick bank, Dan Towner seconded- Approved.
- e. Transfer Reserve Fund Balance to Capital Fund deficit; Discussed in Feb., voters gave authorization in article 6. Patrick moved to transfer the reserve funds to the capital fund deficit, Dan Towner seconded. Approved.

Executive Session

No executive session.

Future Agenda items

Equipment/Capital 5-10 year plan, Audit Findings, Food Service Program, Red School House, Facility Use Policy

Adjournment

The meeting adjourned at 9:10 p.m.

Respectfully Submitted

Liz Dickinson, Transcriber