

APPROVED

TWINFIELD UNION SCHOOL BOARD MEETING MINUTES

Tuesday, September 24, 2013, 7:00 p.m.- 9:00 p.m., Twinfield School Library

PRESENT: Patrick Healy, Jill Wilson, Monica Light, Dan Gadd; Administrators: Nancy Thomas, Superintendent, Mark Mooney, Principal, Bob Gulardo, Assistant Principal, Pat Knoerl, Curriculum Director; Absent: Michael Nobles, Anne Nadel-Walbridge, Christin Martin, Erin Hall

Call to Order Patrick Healy – 7:02 p.m.

Public Input

None

Consent Agenda

- a. Approve June 25, 2013 minutes – Unable to gather a quorum of attendees from the June 25, 2013 meeting to approve minutes. Therefore, these minutes will be posted Unapproved.
- b. Approve September 10, 2013 minutes – Under **Board Discussion ROOTS** add...*Roots will collaborate with Twinfield Union School Staff when and where appropriate to expand the benefits of the collaboration....and...A temporary outhouse will be put in place.* Monica Light moved to approve the minutes as amended, Jill Wilson seconded – unanimously approved.

Reports

- a. **Superintendent Report** - Nancy Thomas
 - The search for a Business Manager is continuing.
 - Negotiations with support staff are completed.
 - Nancy distributed the Fall and Winter Coaching Roster.
- b. **Principal Report** – Mark Mooney
 - Opening of school is off to a good start.
 - Attendance was good at Open House with good feedback from parents and staff.
 - The first early release day was good, setting expectations for the year, doing curricular work and math lab follow up.
 - NECAP Assessments will occur in October.
- c. **Student Report** – Bob Gulardo presented for the students
 - Spirit Day will be on October 4, with a pep rally to support the varsity soccer team. On October 5 from 7 p.m. – 11 p.m. there will be a Homecoming Dance in the gym, \$5.
 - Student Council is accepting donations for the student common room.
 - Gearing up for NECAP's.
- d. **School Improvement Plan** – Pat Knoerl
 - Pat distributed the 2013-2014 School Improvement Plan and reviewed it with the Board.

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- Monica Light asked that a column be added to the chart to reflect updates for review at a December Board Meeting.
- A team of 5 teachers will take part in common core training during school hours three times in the school year.
- The School Improvement Action Plan was approved by the board and can be found on the Twifield Union School Website.

Presentation

- a. Comprehensive Discipline Plan and PBIS-Brian Hebert
- Postponed to the next meeting.

Board Discussion

a. Facility Committee Report

- The Facility Committee met prior to the Board meeting and identified two subjects:
 - Policy for Community use of School Facility - Patrick Healy reported the committee is reviewing a sample policy recommended by the VSA. The committee will revise the policy and ask Sylvia to type it.
 - Items of revision include: 1) substituting the word Superintendent to Principal or Designee; 2) adding that Principal or Designee will set a fee schedule annually with board approval.
 - The VSBA will be updating policies, Facility Committee will watch for those updates.
 - Lighting Project – Nancy Thomas
 - Nancy reported that she has been working with consultant Matt Kiley, Efficiency Vermont and Municipal Leasing consultants.
 - Estimated cost of \$80,000, estimated first payment of \$15,000.
 - When the project is complete, we will receive a \$20,000 rebate from Efficiency Vermont.
 - Consultant Matt Kiley will put together a design in October, the specs will go out to bid in November, with possible start of project in December, anticipating completion in January 2014.

Board Action

a. Act on Tuition Waivers for Foreign Exchange Students

- A second foreign exchange student has arrived in plainfield, transferred from Rice High school. The host family of the first exchange student is also hosting the second exchange student.
- Patrick moved to allow the tuition waiver for the second exchange student, Dan seconded – Discussion: Monica asked if there is a funding flow for exchange students. Mark answered that Twinfield Union School does not host exchange students on a regular basis. Nancy commented that if exchange students attended regularly she

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would seek board approval prior to the students' arrival. The motion passed unanimously.

Act on Early Retirement/Career Change Incentive

- Due to the high, long-term cost of the incentive Nancy's recommendation is to not offer the option this year for either teachers or support staff.
- Patrick moved to accept Nancy's recommendation regarding Early Retirement/Career Change Incentive for both the teachers and support staff, Monica seconded – unanimously approved.

Act on Ratification of Support Staff Collective Bargaining Agreement

- Jill moved to ratify the Support Staff Collective Bargaining Agreement, Dan seconded – unanimously approved
- Patrick announced that he would remain on the Negotiations Committee next year and invited interested board members to join the committee.

Approve School Improvement Plan

- Patrick Moved to approve the School Improvement Plan, Monica seconded – unanimously approved.

Appoint Authorized Representative for Bus Purchase and Lighting Project

- Patrick moved to appoint Nancy as authorized representative for bus purchase and lighting project with Christina Kimball as authorized alternate, Jill seconded – unanimously approved.

Executive Session

None

Future Agenda Items

Red School House, Vermont Data Presentation

Future Meetings

- Patrick and Michael will not be able to attend the October 8, 2013 meeting.
- It was decided to hold the meeting on Wednesday, October 9, 2013.

Adjournment - 8:20 p.m.

Respectfully Submitted

Sylvia Charron, Transcriber