

**APPROVED**

**TWINFIELD UNION SCHOOL BOARD MEETING MINUTES**  
**Tuesday, August 27, 2013, 6:30 p.m.-8:30 p.m., Twinfield School Library**

**PRESENT:** Patrick Healy, Michael Nobles, Monica Light, Jill Wilson, Dan Gadd; Administration: Nancy Thomas, Superintendent; Absent: Anne Nadel Walbridge

**Call to Order** Patrick Healy, Chair at 6:30 p.m.

**Public Input**

None

**Consent Agenda**

- a. Approve June 25, 2013 minutes – Postponed, no quorum
- b. Approve August 13, 2013 minutes – Under **Board Discussion b.** Patrick Healy reminded Nancy to e-mail climate survey results to the board. Under **Consent Agenda-Approve July 9, 2013 Minutes** Jill Wilson asked to include that TLC Contract phrasing was discussed and clarification was made. Michael Nobles moved to accept the minutes as amended, Patrick Healy seconded – unanimously approved.

**Reports**

- a. **Superintendent Report** - Nancy Thomas
  - Nancy reported that interviews have concluded for the position of Business Manager. An offer has been made to a candidate, we are awaiting reply.
  - Faculty and staff in-service was eventful with both schools gathering together on August 23 to cover employee information, policies, model schools information and a cookout.
  - Twinfield is in the process of hiring two additional Special Education Paraeducators.
  - Nancy introduced Provision II, which allows schools to provide free breakfast to all students, by asking all families to apply to the Free & Reduced Lunch Program, whether or not their family is eligible.
- b. **Principal Report** – Mark Mooney
  - The theme for this school year is ‘Supporting Big Dreams’ based on Martin Luther King’s **I Have a Dream** speech.
  - Open House will be held on September 12 beginning with a pot luck at 5:30 p.m. followed by open house program from 6:30 p.m. to 8 p.m.
  - The new high school lockers have not yet arrived. Middle school will receive new lockers next year.
  - The bathroom tile in the boys’ room is being addressed.

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### c. Student Report –

- None

### **Presentation**

#### a. ROOTS – Ellen Cook and Sarah Corrigan

- Ellen and Sarah presented information on the ROOTS program; a long standing organization which educates and connects students to the environment and wilderness. A member of the League of Innovative Schools and supporting Project Based Learning, ROOTS compliments student learning, ability and success.
- ROOTS is looking for a site for their program with the woods behind the school as a consideration, to begin on September 18, 2013. The program would be open to Twinfield students, and would offer three scholarships.
- The group discussed scholarships, liability, sanitation and permitting, background checks and school rules. Patrick Healy asked Mark and Nancy to obtain answers to their questions and re-visit the ROOTS proposal at the September 10 meeting.

### **Board Action**

#### a. Approve Bus Bids – Nancy Thomas

- Twinfield currently has 7 buses, one does not operate, one is in bad shape.
- Nancy submitted RFPs to replace two buses. Five bids were received.
- August 23, bids closed, the five vendors were present for bid opening.
- DATTCO won the bid for two 77 passenger buses. Nancy will now work on obtaining a 7 year municipal lease for the purchases.
- Patrick Healy moved to accept DATTCO, Michael Nobles seconded – unanimously approved

### **Executive Session**

None

**Adjournment** at 8:47 p.m.

Respectfully Submitted

Sylvia Charron, Transcriber