

**APPROVED**

**TWINFIELD UNION SCHOOL BOARD  
MEETING MINUTES  
Tuesday, June 14, 2016**

**PRESENT:** Patrick Healy, Scott Harris, Chandra Miller, Dan Towner, Jack Hoffman

**Administrators:** Nancy Thomas, Superintendent; Christina Kimball, Business Manager; Bob Gulardo, Assistant Principal **Absent:** Jill Wilson

**Call to Order:** Patrick Healy called the meeting to order at 6:30 pm.

**Public Comment:** None

**Presentation:**

- a. Eighth Grade Canoe Trip – Tracey McNaughton, Trevor Tait and Theo Labrusciano-Carris
- Tracey, Trevor and Theo shared information about the canoe journey this year including what it was like to prepare for the trip.
  - Thirty one students and fourteen chaperones attended the trip this year. This was the largest group to ever attend.
  - Students start cutting cedar from the grounds at Twinfield in November. Students use this cedar to create their own unique paddle for the canoe journey.
  - In February students start work on creating their class' cedar strip canoe.
  - The 4 day event includes an adventure day and outdoor classroom day.
  - This event is the culminating experience for 8<sup>th</sup> graders and was the focus of the 8<sup>th</sup> grade step up, highlighting the fact that it brings diverse students together, creating a sense of community support for one another.
  - Pictures of the journey can be viewed on the Twinfield website.

**Consent Agenda**

- a. Approve May 24, 2016 Minutes – Scott moved to approve the minutes following an amendment (Jack Hoffman, not Jack Healy, in attendance). Dan Towner seconded the motion. Minutes approved following amendment.

**Reports**

- a. Superintendent Report – Nancy Thomas
- Nancy has sent a notice of intent to negotiate on behalf of the Boards and is hoping for negotiations to start early in the school year.
- b. Principal Report – Mark Mooney
- J-Term this year was a huge success. There were a total of 8 offerings.
  - J-Term academy offered academic support for those students in need and was also successful.

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- Graduation went well this year and a total of 28 students received diplomas at the event.
- The community engagement barbecue, student work display and final middle school concert of the year was well attended.
- Patrick shared helpful information about Act 46 with staff.

### c. **Twinfo** – Graduation/End of the year

- Bob extended a heartfelt thank you to everyone who helped graduation and all end of the year activities to be a great success.

## **Board Discussion**

### a. Act 46 Next Steps

- The Danville School Board has reorganized and will hopefully vote soon on moving forward with a 706 committee.
- Nancy and Patrick wrote an article on Act 46 information for the Twinfield Newsletter.

### b. Appoint Truant Officer

- Nancy recommended Bob Gulardo be appointed as the Truant Officer.

### c. FY17 Revenue Anticipation Note - Christina Kimball

- Christina recommended continuing with the Merchants Bank for the FY17 Revenue Anticipation note.

### d. Tractor Purchase- Christina Kimball

- Christina recommended entering into a lease agreement with Municipal Leasing Company for the purchase of a new John Deere tractor. It is being purchased from the Harvest Equipment Company. The current tractor is not safe and the company has offered a trade in for the old tractor.

### e. Summer Board Meeting Schedule

- The next meeting is scheduled tentatively for June 28<sup>th</sup> if there is a need to follow up regarding a 706 Committee formation.
- Regular meetings will then start up again on August 9<sup>th</sup>.
- There will be no meetings for the month of July.

## **Board Action**

### a. Act on Truant Officer Appointment

- Patrick moved to appoint Bob Gulardo as truant officer for the upcoming school year. Chandra seconded the motion. Motion approved.

### b. Act on Revenue Anticipation Note

- Jack moved to approve continuing with the Merchants Bank for the Revenue Anticipation Note. Patrick seconded the motion. Motion approved.

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c. Act on Tractor Purchase

- Patrick moved to approve entering into a lease agreement with MLC for the purchase of a new tractor at Twinfield. Jack seconded the motion. Loan for the tractor purchase approved.

**Executive Session:** None

**Adjournment:** Meeting adjourned at 7:22pm

Respectfully Submitted

Amanda LeBlanc, Transcriber