

**APPROVED**

**TWINFIELD UNION SCHOOL BOARD MEETING MINUTES**  
**Tuesday, May 27, 2014, 7:00 p.m. – 9:00 p.m., Twinfield School Library**

**PRESENT:** Patrick Healy, Monica Light, Jill Wilson, Dan Gadd, Dan Towner; Administration: Nancy Thomas, Superintendent; Mark Mooney, Principal; Absent: Anh Ducharme, Erin Hall, Christin Martin

**Call to Order and Introductions:** Patrick Healy – 7:03 p.m.

**Public Comment**

None

**Consent Agenda**

- Approve May 13, 2014 Minutes – under Budget Update – correct the first item by adding the following ... *if the Board decides not to transfer \$25,000 to Capital Projects Fund by June 30, 2014.*

**Reports**

a. Student Report – Student Representatives not present

- No Report

b. Superintendent Report – Nancy Thomas

- Nancy Thomas took a moment to inform the board of the accidental death of a Cabot School student on May 24, 2014.
- On May 21, Nancy, Patrick Healy and Chris Tormey attended the VSBA annual training for Superintendents and School Board Chairs.
- Nancy and Laurence Carnahan attended the VSA/VCSEA annual spring conference May 22 and 23.
- Nancy noted a change in dates for the faculty/staff in-services held prior to the opening of the 2014-2015 school year.

d. Principal Report – Mark Mooney

- Mark asked the board if the French class could begin fund raising and planning next year's trip to Paris. Monica noted that the fund raising does not ensure total funding for this trip which causes families to pay money toward the balance not raised. Mark acknowledged those concerns and stated that they are looking at alternatives. Patrick moved to allow the fundraising to begin for the next school year, Dan Gadd seconded – unanimously approved.
- J-term begins next week.
- Eighth grade classes left for the Adirondack field trip today, returning Friday.
- Grades 3-4 travel to Fort Ticonderoga on Wednesday.
- Dan Gadd asked about the status of the ROOTS program, Patrick asked for that group to address the board at a meeting next month.

**Board Comments**

- Patrick noted that he will report on the training received during the VSBA board chair training at the next meeting

**Presentation**

TLC Afterschool Program – Carrie Riker, Christina Kimball

- Carrie reviewed activities and special offerings that have occurred throughout the school year, stating that operating without the grant funding has been successful.
- Christina reviewed the budget, noting a surplus that will roll over into the next fiscal year revenue.

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- Nancy noted that the pre-pay system this year has eliminated any delinquencies.
- Nancy and Patrick acknowledged Carrie's leadership and thanked her for her work with TLC Afterschool Program.

### **Facility Use Policy**

- Discussion concerning item #6-Schedule of Fees for non-profit organizations and item #3-Maintenance of the Facility. Discussion concerning item #7-Insurance. And #9-Duration of Use.
- Patrick asked the committee to review the items discussed, work on language changes and present at the next meeting.

### **Board Discussion**

#### a. Solar Energy Next Steps – Nancy Thomas

- Nancy has asked the Twinfield Union School physics class to visit the board to present information on renewable energy and cost savings.
- Nancy, Mark, Christina, Charlie met with Dean Deasy, Rich Phillips, Bob Atchison, Jamie Ervin to discuss the Request for Information on the following items:
  - Install solar panels for 150 kilowatts on-site
  - Consider all maintenance and liability concerns
  - Look to purchase solar energy as part of the RFI
  - Work with the community providing information sessions
- Nancy will present the RFI to the board at the next meeting.
- Patrick asked for Jamie Ervin, Nancy and Rich to present information to the board.

#### b. Coach Stipends – Nancy Thomas

- The group discussed the stipend amounts for coaches, Patrick asked for a proposal to increase stipends.

#### c. Board Work Calendar

- The group reviewed and discussed the calendar.

#### d. Teaching Candidates for 2015-2015 School Year – Mark Mooney

- Mark and Nancy are recommending the following candidates for hire:
- Krista Larrow for the position of Math Interventionist to serve Twinfield and Cabot Schools.
  - Nancy asked the board for approval to hire this position under Twinfield Union School rather than under WNESU
- Rachel Hicks – Grade 3-4 Teacher
- Elaina Foxx – Pre-K Teacher
- Christopher Sheehan – High School Social Studies Teacher
- Chelsea Henderson – Grade 5-6 Teacher
- The Music Teacher position is not yet filled

#### e. Program of Studies for 2014-2015 School Year – Mark Mooney

- Mark reviewed the course offerings for the next school year.

### **Board Action**

- Act on FY15 Coach Stipends – no action taken
- Approve grant funded Math Interventionist position – Patrick moved to accept the position of Math Interventionist, Jill seconded – unanimously approved
- Act on Recommendation for Teaching Candidates for 2014-2015 School Year – Patrick moved to approve the teaching candidates, Monica seconded – unanimously approved

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**Executive Session** - None

**Adjournment** - 9:25 p.m.

Respectfully Submitted

Sylvia Charron, Transcriber

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