

APPROVED

TWINFIELD UNION SCHOOL BOARD MEETING MINUTES Tuesday, April 22, 2014, 7:00 p.m. – 9:00 p.m., Twinfield School Library

PRESENT: Patrick Healy, Monica Light, Jill Wilson, Anh Ducharme, Dan Gadd, Dan Towner; Administration: Nancy Thomas, Superintendent; Mark Mooney, Principal; Pat John-Knoerl, Curriculum Director; Absent: Christin Martin, Student Representative; Erin Hall, Student Representative

Call to Order Patrick Healy – 7:05 p.m.

Public Comment

None

Consent Agenda

- a. Approve April 8, 2014 Minutes – Dan Towner moved to accept the minutes, Dan Gadd seconded – unanimously approved

Reports

a. Student Report -

- None – due to school break on the date of this meeting, students were not in attendance.

b. Superintendent Report – Nancy Thomas

- Teacher Appreciation week is May 5-9, TPIE will be honoring teachers by offering a chair massage on May 6.
- Nancy reported on the results of a second external review of our student harassment policy.
- Nancy reported on the WNESU Board Meeting, held April 17, 2014.
 - The board approved re-organization of the Business Office, to promote Christina Kimball to Business Manager, (Christina will serve as Acting Business Manager until July 1, 2014); to promote Ashley Young to Fiscal Services Bookkeeper and to hire a Fiscal Services Clerk. Temporary clerical support is being provided to the business office and George Cormier will provide mentoring services beginning July 1, 2014.

d. Principal Report – Mark Mooney

- None – due school break on this date.

e. Committee Report – Patrick Healy

- The Policy Committee and Facility Committee met prior to this meeting to review the Facility Use Policy.
- Patrick asked the Committees to review drafts of the policy and be prepared to create a final draft at the next committees' meeting. The policy should be adopted by the 2014-2015 school year.
- The Business Office will provide information to the committees on fee structure used in other schools.
- Fee schedule will be discussed at the May 13, 2014 meeting.
- The next meeting of the Policy and Facility committees will be set at the May 13, 2014 meeting.

PRESENTATION

Common Core Math – Pat Johnson-Knoerl

- Mark introduced Proficiency Based Graduation, and informed the board that the work Twinfield is doing with the League of Innovative Schools will need board support and sign-off. This will be discussed at the next meeting.
- Pat presented an explanation of the “Shift” in Common Core subjects, outlining Focus, Coherence, Rigor. She also explained the process of instruction under this “shift” citing non-negotiable skills at each grade and levels of knowing. These are the basis for the math professional development that our teachers are working on.
- Following her presentation, she demonstrated a math lesson using cuisenaire rods.
- Monica commented that the cuisenaire rod homework students are bringing home is not easily understood by parents. Mark and Pat stated that a math information night and supportive tools for parents are in process.

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Board Discussion

- a. Harassment Policy Revision – Nancy Thomas
 - Nancy noted that an independent review of Prevention of Harassment of Students policy, revealed two items were missing from the policy: 1) two footnotes on page 2; 2) Page 6 of the policy, under item VI, third paragraph was inadvertently omitted. The footnotes and paragraph have been added.
 - The board discussed item F. Independent Review, which, is offered to the complainant only. Monica questioned why the offender is not offered the ability to request an independent review. Nancy cited state and federal law mandates that only the complainant may request a review.
- b. Staff Resignations – Nancy Thomas
 - Mary Whalen will be resigning at the end of the school year to become the Director of YATST.
 - Christian Pruitt will be resigning at the end of the year as Food Service Director.
- c. Part Time Math Teacher Proposal - Mark Mooney
 - Betsy Brigham has been approved to reduce her FTE from 1.00 to .80, with that reduction in hours, Mark requested utilizing the remaining .20FTE to enhance grade 5/6 math instruction.
- d. Self-Assessment – Nancy Thomas
 - To be discussed in conjunction with Board Retreat and Board Goals.
- e. Board Work Calendar – Nancy Thomas
 - Nancy asked if the board would like to hold the Retreat in June and incorporate the self-assessment, vision planning and goal setting at that time.
 - Patrick asked members to review the board work calendar and bring suggestions/additions to the May 13, 2014 meeting.
- f. Review Draft Board Meeting Rules and Norms – Nancy Thomas
 - The group reviewed and discussed, noting the Rules and Norms will be printed on the back of each Agenda

Board Action

- a. Approve Harassment Policy Revision – Patrick moved to adopt the policy, Dan Towner seconded – adopted 5-1 with Monica Light voting against adopting the policy, citing that she understands the policy offers the complainant opportunity to request an independent review, however, she would like to see the alleged offender given the opportunity to request an independent review as well.
- b. Approve Part Time Math Teacher Proposal – Monica moved to accept Mark's recommendation, Dan Gadd seconded – unanimously approved
- c. Adopt Board Meeting Rules and Norms - Dan Towner moved to accept the Rules and Norms as amended, Jill Seconded – unanimously approved

Executive Session None

Adjournment - 9:15 p.m.

Respectfully Submitted
Sylvia Charron, Transcriber