

APPROVED

**TWINFIELD UNION SCHOOL BOARD
MEETING MINUTES
Tuesday, March 21, 2017**

PRESENT: Patrick Healy, Scott Harris, Jon Groveman, Lauren Cleary, Chandra Miller

Administrators: Nancy Thomas, Superintendent; Mark Tucker, Special Services Director; Mark Mooney, Principal **Student Representatives:** Sally Weinstein **Absent:** Jill Wilson, Jakob Dufresne

Call to Order: Nancy Thomas, Superintendent called the meeting to order at 6:34pm.

Reorganization of the Board:

- a. Elect chair – Scott nominated Patrick Healy as chair. Chandra seconded the nomination. Patrick Healy Elected board chair.
- b. Elect Clerk/Vice-Chair – Chandra nominated Scott Harris as clerk/vice chair. Patrick seconded the nomination. Scott Harris elected clerk/vice chair.
- c. Elect 3 WNESU board representatives- Chandra moved to appoint Jill Wilson, Patrick Healy and Lauren Cleary to the WNESU Board. Scott Harris seconded the motion. Jill Wilson Patrick Healy and Lauren Cleary appointed to the WNESU Board.
- d. Committee Assignments: Negotiations Council, Central VT Career Center Representatives – Chandra moved that Patrick Healy and Scott Harris be appointed to the negotiation council. Lauren Cleary seconded the motion. Patrick Healy and Scott Harris appointed to the Negotiations Council. Scott Harris moved to appoint Chandra Miller to the Central VT Career Center Council. Lauren seconded the motion. Chandra Miller appointed to the Central Career Center Council.
- e. Set regular board meeting schedule – Scott moved to keep the Twinfield board meetings on the second and fourth Tuesday of each month starting at 6:30pm. Chandra seconded the motion. The Twinfield School Board meeting will be held on the second and fourth Tuesday of each month starting at 6:30pm.
- f. Setting board agenda – Nancy reviewed with board members how the board agenda is put together for each meeting. There is opportunity for agenda items to be added at the beginning of each meeting.
- g. Schedule annual board retreat – the board will work on setting a date this summer for the annual board retreat.
- h. Designate official newspapers and posting locations - The Hardwick Gazette, The World and The Times Argus will continue to be the official newspapers. The official posting sites will be the Plainfield and Marshfield Stores, The Post Office, The Front Porch Forum, Twinfield Website, front door at Twinfield and the Plainfield Library.
- i. Discuss and adopt Code of Ethics – Board members read and signed the Code of Ethics for Vermont School Board Members.

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- j. Communication Practices and handling complaints – Patrick reviewed with the board the process/protocol for handling complaints.
- k. Discuss board development opportunities and attendance – Next Training will be held at the School Board’s Association in Montpelier on April 6th.
- l. Discuss local and statewide education advocacy responsibilities - Direct contact with representatives. Stay on top of what is happening with the legislature.

Public Comment: None

Consent Agenda

- a. Approve February 14, 2017 Minutes –Chandra moved to approve the minutes of February 14th as written. Patrick seconded the motion. Minutes approved as written.

Reports

- a. Student Report – Sally Weinstein
 - Jimmy Kennedy Breakfast and Silent Auction were held last Saturday. All proceeds from the fundraiser will go towards the 8th grade canoe trip.
 - Meetings are being held in preparation for the French Trip next year.
- b. Superintendent Report – Nancy Thomas
 - Work is continuing on Act 46 and the budget for Cabot.
- d. Principal Report – Mark Mooney
 - Brian Hebert has submitted his letter of resignation as guidance counselor.
 - Interviews are being scheduled for a music/choral teacher
 - On Friday Mark Tucker, Special Services Director has planned an all day workshop about creating a trauma informed school environment for all instructional staff of both schools.

Board Discussion

- a. FY16 Audit – Christina Kimball
 - Christina reviewed the FY16 Auditor’s Report.
 - Christina was pleased to report that there were no findings in the FY16 Auditor’s Report.
 - All findings from previous years have been corrected.
- b. Act 46 Study Committee Update
 - The Study Committee has reviewed what the savings would be from merging of the Supervisory Union Business offices.
 - At the most recent meeting Peter Clarke encouraged committee members to complete a writing prompt. These writing prompts will be used to create the vision statement for the new Unified Union District.
 - The Act 46 Public Forum for Twinfield will be held on April 11th.

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c. Negotiations Update

- Unfair labor practice charge was filed in November. Counter charge was filed by the teachers. A hearing was held March 6th. The lawyers must submit final evidence by April 1st and a decision will be made in the near future.

d. Snow Days

- The last day for Twinfield as of right now will be June 22nd.

e. Sick Bank Requests

- The board went into executive session to discuss two sick bank requests.

Executive Session:

- The Board went into executive session at 7:43pm.
- The Board returned from executive session at 8:17 pm.

Board Action

a. Act on Sick Bank Requests

- One sick bank request was approved, the Board tabled the second request, asking for additional documentation before taking action.

Adjournment: Meet adjourned at 8:19 pm.

Respectfully Submitted,

Amanda LeBlanc, Transcriber