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TWINFIELD UNION SCHOOL BOARD MEETING MINUTES

Tuesday, March 10, 2015

Twinfield Union School Library

PRESENT: Patrick Healy, Jill Wilson, Scott Harrison, Dan Towner, Monica Light, Jack Hoffman

Administrators: Nancy Thomas, Superintendent; Christina Kimball, Business Manager; Mark Mooney, Principal **Student Representatives:** Bridget Couture, Samantha Lege

Call to Order and Introductions: Patrick Healy, Chair called the meeting to order at 6:32 p.m.

Reorganization of the Board:

- a. Elect Chair
 - Dan Towner nominated Patrick Healy as chair. Monica seconded the motion. Patrick was elected Board Chair.
- b. Elect Clerk/Vice Chair
 - Dan Towner nominated Monica Light as chair. Jack Hoffman seconded. Monica light was elected chair.
- c. Elect 3 WNESU representatives
 - Jill Wilson will continue on the WNESU Board along with Patrick Healy and Jack Hoffman.
- d. Select regular meeting date and time
 - Meetings will continue to be on the second and fourth Tuesday of the month at 6:30 p.m.
- e. Select Official newspapers and posting locations
 - Times Argus, The Hardwick Gazette, Washington World will continue to be the official newspapers used.
 - The Plainfield Post Office, Twinfield School, The Marshfield Post Office, Marshfield General Store, The School Website and Front Porch Forum will continue to be where the agenda will be officially posted.
- f. Authorize Superintendent to sign employment contracts on behalf of the board
 - Patrick Healy made a motion to authorize the Superintendent to sign employment contracts on behalf of the board. Dan Towner seconded the motion. Authorization approved.
- g. Appoint representative to Barre Tech Advisory Committee
 - Scott Harrison will be on the Barre Tech Advisory Committee

Public Comment: None

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Consent Agenda

- a. Approve February 10, 2015 Minutes, Approve February 23, 2015 Minutes – Patrick made a motion to accept the minutes for both meetings as written. Dan Towner seconded the motion. Minutes approved as written.

Reports

- a. Superintendent Report - Nancy Thomas

- Mary Smith a para-educator resigned as of March 6th.
- Suzie Remington will resign at the end of the year.
- Claudia will not be back next year as a high school/ middle school math instructor.
- Anthony Spencer the athletic director will resign at the end of the year.
- Jan is retiring at the end of the year. Will hire new art instructor at .6 FTE. (Trevor Tate will be teaching two high school art courses. Betsy Brigham will go from .8 FTE to 1.0 FTE)
- Nancy attended The National Superintendent's Conference two weeks ago. Be aware of changes in society and how we continue to need to make changes in how we think about education moving forward.

- b. Principal Report – Mark Mooney

- Hiring season is underway. Currently in the process of organizing hiring committees. If there are students, community members interested please let Mark know. Last year students were on the hiring committee. Students were able to visit schools and see prospective teachers in their classroom environment.
- May 8th Twinfield will be hosting the Vermont Rural Schools Partnership Convention. Morgan Maciver will be the keynote speaker.

- c. Student Report – Bridget Couture, Samantha Lege

- Boys' basketball team went to the semifinals. Unfortunately they lost against Sharon but showed some great team/school spirit.
- Before February break middle school and high school students attended a screening of Selma.
- The Winter Carnival was a success and the Junior's won.
- There is an Upstitude Conference this Friday, March 13.
- Juniors began practice tests for standardized testing in April.

- d. Twinfo – Educational Support Team has been revamped. Team meets twice monthly. All teachers are now on the EST. Some students are being dismissed from their EST Plan.

Board Discussion

- a. F14 Audit Presentation – Tyler Kimberley

- The audit went very smoothly this year.

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- Account groups that record long term debt and capital assets were not being updated on a regular basis. Recommended that accounts are reviewed and updated in the general on a regular basis.
 - Qualified School Construction Bond, when a payment is made it goes into an asset account and not paying down principle. Will remain in account until it meets maturity. The value of that account needs to be shown in its own fund. Should be shown in a debt service fund.
 - Food Service Fund, Food sales on account are to be recorded in accounts receivable. It is management's responsibility to review the amount of charged meals and determine what amount is collectable. Recommended that this accounts receivable is looked at more frequently.
 - Fund Balances, this finding will go away next year. District did not have a fund balance policy. One has now been established.
 - Christina reported that all findings should go away next year. All recommendations have been adjusted and accounts are now in place.
- b. Policy Revision: This was the third time the board reviewed the following policies. Nancy requested that policies be reviewed and voted on.
- F5 Education Records
 - F7 Student Alcohol & Drugs: will not include any other substance because term is too broad.
 - F9 Transportation
 - F19 Limited English Proficiency Students
 - F21 Firearms: removed the word weapons from policy.
 - F23 Participation of Home Study Students
 - F24 Hazing
 - F25 Student Attendance
 - F27 Pupil Privacy Rights

Board Action

- a. Act on Policies F5, F7, F9, F19, F21, F23, F24, F25, F27
- Patrick made a motion to accept the policies as written. Dan Towner seconded the motion. Jack requested that a vote on F7 be done separately. Patrick modified his motion to approve all policies with the exception of F7. Dan Towner seconded. Policies F5, F9, F19, F21, F23, F24, F25, F27 approved.
 - Patrick made a motion to approve Policy F7 as written. Dan Towner Seconded the motion. Five board members voted yes and one board member, Jack Hoffman voted no.

Executive Session : None

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Adjournment : Meeting adjourned at 8:05 p.m.

Respectfully Submitted

Amanda LeBlanc, Transcriber