

APPROVED

**TWINFIELD UNION SCHOOL BOARD
MEETING MINUTES
Tuesday, February 9, 2016**

PRESENT: Patrick Healy, Scott Harris, Jill Wilson, Jack Hoffman, Amy Welti, Dan Towner **Administrators:** Christina Kimball, Business Manager; Mark Mooney, Principal; Bob Gulardo, Assistant Principal **Student Representatives:** Jakob Dufresne, Sally Weinstein **Absent:** Nancy Thomas, Superintendent

Call to Order: Patrick Healy, Chair called the meeting to order at 6:35pm.

Public Comment : None

Consent Agenda

- a. Approve March 25, 2014 Minutes – Dan Towner moved to approve the minutes of January 26th with one amendment (YATZ changed to YATST) Jack Hoffman seconded the motion. Minutes approved following amendment.

Reports

- a. Student Report – Jakob Dufresne, Sally Weinstein
 - Suicide prevention workshops are underway for students in grades 8-12.
 - SBAC testing is coming up. Students in grades 3-8 and grade 11 will complete the testing.
 - Next week is spirit week culminating with the winter carnival on Friday, February 19th.
- b. Superintendent Report – None
- c. Principal Report – Mark Mooney
 - The community engagement gathering at Positive Pie was a great success. The dialogue was great and so was the pizza.
 - Senior Night for boys basketball will be on Friday, February 12th and The Senior Night for girls will be next week.
- d. Twinfo
 - As mentioned in the student report, spirit week kicks off next Monday. On Friday, February 19th the winter carnival will be held.

Board Discussion

- a. Financial Report – Christina Kimball
 - The budget is currently in the black by about \$79,000.00 or 1.61% of the budget
 - At this point in the year there are adjustments within the functions. The final budget amount always stays the same.
 - From now until the end of FY16 only essential items will be purchased.
 - Under revenue there is an increase of funds coming in because of two insurance claims.
 - There is an increase in special education due to increased needs.
 - There is also an increase under regular education instruction due to the need for long term subs as well as for additional health insurance costs.

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b. Food Service Audit Review – Christina Kimball

- Christina shared feedback from the food service audit.
- Overall the audit and feedback received was positive. There were a few errors found in applications and those were fixed.

c. FY17 Budget: Updated tax impact

- Christina went over updated information about the Act 46 cost containment threshold and what the impact would be to taxes.
- An increase of .9% was added to the cost containment threshold. The penalty for exceeding the threshold will be 40% or \$0.40 for each dollar over the threshold.

d. Act 46 Brochure

- The board reviewed the Act 46 brochure that Jack and Scott have been working on and adjustments were made.

e. Plan Budget Information and Annual Meeting

- The Budget Information and Annual Meeting will be held on Tuesday, February 23, 2016.
- The board will review the budget and use the slide show that was shared at the Budget Forum.
- Following the budget information meeting the Annual Meeting will be held.

Executive Session : For Personnel Issue

- Jill moved to go into executive session at 7:41pm. Jack seconded the motion. The board moved into executive session at 7:41pm.
- The board came out of executive session at 8:51pm.

Board Action:

- The Board requested the Chair send a letter to the Superintendent asking her to address the matter.

Adjournment : Meeting was adjourned at 8:53pm.

Respectfully Submitted

Amanda LeBlanc, Transcriber