

APPROVED

**TWINFIELD UNION SCHOOL BOARD
MEETING MINUTES
Tuesday, December 8, 2015**

PRESENT: Patrick Healy, Dan Towner, Jack Hoffman, Jill Wilson, Amy Welti, Scott Harris **Administrators:** Nancy Thomas, Superintendent; Mark Mooney, Principal; Christina Kimball, Business Manager; Bob Gulardo, Assistant Principal; Pat Johnson-Knoerl, Curriculum Director **Student Representatives:** Jakob Dufresne, Sally Weinstein

Call to Order: Patrick Healy, Chair called the meeting to order at 6:32 pm.

Public Comment: None

SBAC Assessment – Pat Johnson-Knoerl

- Smarter Balanced Assessment Consortium.
- Students in Grades 3-8 and 11 will complete this testing.
- Students are tested in English, Language Arts (reading, writing, Listening) and Math
- The test Window is March-May and allows for more flexibility.
- Results were presented. These will be a new baseline for student performance. The scores provide one piece of data on student performance and help inform teachers.

Consent Agenda

- a. Approve Minutes of November 10, 2015 – Jack Hoffman moved to approve the minutes as written. Dan Towner seconded motion. Minutes approved as written.
- b. Approve Minutes of the November 24, 2015 – These minutes will remain as unapproved notes due to lack of quorum.

Reports

- a. **Student Report** - Jakob Dufresne, Sally Weinstein
 - Basketball is underway. The girls' team won their first game against Cabot.
 - The Penny Challenge has started. Each grade level has a container and students put coins in whenever possible. All money raised will be donated to the Marshfield Foodbank.
 - Chorus students will go Caroling tomorrow at Rowen Court, Berlin Health and Rehab and Walmart. Students will also Carol at Bernie Sanders' elderly luncheon.
 - A bass amp was recently donated to the band room.
 - There will be a winter concert for grades 5-12 on December 17th.
- b. **Superintendent Report** – Nancy Thomas
 - The League of Innovative Schools visit went very well.
 - Mark Tucker and Nancy are participating in risk management training at the Vermont School Board Insurance Trust.
 - A TLC Advisory Board meeting was held a December 1, 2015. There still continues to be a strong afterschool program at Twinfield.

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- Two Board seats expire in March 2016. One representing Plainfield, one representing Marshfield, to be voted on at the Twinfield Union School Annual Meeting February 23, 2016.

d. Principal Report – Mark Mooney

- The visit from the LIS coach last Friday went very well. They were impressed with the Synapse program and how well-spoken the students were.
- Mark is part of a professional learning group as part of the LIS grant. Mark has been invited to visit a school in Maine to gain insight into the dilemmas faced as Twinfield moves toward proficiency based graduation.
- Twinfield is doing an hour of code week, as part of a national effort. Younger students will be coached by older students through a task.

Board Discussion

a. Budget: Second Draft – Christina Kimball

- Christina Shared the Twinfield FY17 Budget Draft #2 Highlights.
- Overall changes include – Increases to teacher salaries have yet to be determined through teacher negotiations. The Support Staff increases are based on the FY17 wage schedule. Health insurance will increase by 7.9%. There are more teachers and staff participating in the health insurance offered. There will be a small increase to dental insurance.
- 1000-Regular Education – The FY16 salaries came in higher than originally budgeted. FY17 Increases to salaries are estimated. Experienced new teachers were hired at a higher rate than expected. The English Language Learner position will be reduced due to students moving. The general fund contribution to interventionist will be reduced. The 6 semester average for tech center enrollment has decreased.
- 1000-11- Regular Education Pre-K- Title I can no longer be used for Pre-K, so in FY17, the position is all local funds.
- A Pre-K para-educator position increased to 1.0FTE.
- With the implementation of Universal Pre School, Twinfield will be looking at options for increased Pre-K sessions.
- 1200- Special Education- There was an increase to assessments for salary and benefits. There was a reduction of a 1.0FTE due to students moving.
- 2120- Guidance – Increase from 1.5FTE to 2.0FTE. There will be a staff reconfiguration of student support positions
- 2121- Student Support – Increased the general fund portion from .30FTE to .50FTE due to reduced Medicaid fund balance. There will be a decrease to WCMHS Contract
- 2290 – Technology – no increase to the Wildbranch contract. Add Sonic wall.

b. FY16 Financial Update – Christina Kimball

- Christina shared a brief financial report.
- The audit is in draft form. Information about the audit will be discussed at a future meeting.

c. Policy Work

I. First Reading: D10 Public Complaints about Personnel

- Nancy recommended adoption of this policy.
- ii. Revision, First Reading: F1 Student Conduct and Discipline

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iii. Proposed Rescission: G7 Educational Support

- The board will review and vote on policies F1 and G7 at the next meeting.

d. Act 46

- The informal study grant between Cabot and Twinfield has been approved.
- Will be looking for board members interested in joining the study group.
- Peter Clark will aid in facilitating the study.
- Jill, Jack and Scott volunteered to be on the Act 46 Study Committee between Cabot and Twinfield.

Executive Session : none

Adjournment : Meeting adjourned at 8:40 pm.

Respectfully Submitted

Amanda LeBlanc, Transcriber