

APPROVED

**TWINFIELD UNION SCHOOL BOARD
MEETING MINUTES
Tuesday, November 8, 2016**

PRESENT: Patrick Healy, Chandra Miller, Scott Harris, Dan Towner, Jill Wilson **Administrators:** Nancy Thomas, Superintendent; Christina Kimball, Business Manager; Pat Knoerl, Curriculum Director; Mark Mooney, Principal **Student Representatives:** Sally Weinstein **Absent:** Jakob Dufresne, Jack Hoffman

Call to Order: Patrick Healy, Chair called the meeting to order at 6:30pm.

Public Comment: None

Consent Agenda

- a. Approve October 11, 2016 Minutes – Scott Harris moved to approve the minutes of October 11th. Chandra Miller seconded the motion. Minutes approved as written.

Reports

- a. Student Report – Sally Weinstein

- The Elementary Students held a mock election today. The winner for governor was Phil Scott and Hillary Clinton was the presidential winner. A second grade student was concerned that Mark Mooney would no longer be at Twinfield when Donald Trump or Hillary Clinton was elected “Principal”. Everyone was relieved that Mark is here to stay.
- Open gym has started up in preparation for the upcoming basketball season.
- The French trip to Montreal last Thursday was a great success.

- b. Superintendent Report – Nancy Thomas

- Work is continuing with Act 46 committee. The next meeting will be held next Wednesday, November 16.
- Preparations are underway for the start of negotiations.
- Act 166 (Universal Pre-K) continues to be a bumpy road. There are currently 10 students attending pre-k outside of Twinfield.
- The teacher evaluation system is moving along. Teachers have gotten involved in working on rubrics.
- A great deal of time at central office is being spent on budget development.

- c. Principal Report – Mark Mooney

- The 8th grade service learning project is Hunger and Homelessness. Monthly, students will prepare food and serve at *The Good Samaritan Haven* in Barre. Each TA has an assigned a date to prepare and serve a meal, by the end of the year each student in the 8th grade will have served one meal at the shelter.

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- Mark shared, Twinfield Union School Habits of Mind and Learning Scales. This learning scale had been discussed at a previous meeting.

Board Discussion

- a. State and Local Assessment Results – Pat Knoerl
 - Pat shared the results of the SBAC (Smarter Balance Assessment) for Twinfield students.
 - Students in K-8 are using a program titled, Track my progress. This assessment is completed 4 times a year and helps students practice for SBAC.
 - High School students will soon be using an assessment titled, Renaissance STARS.
- b. FY18 Budget 1st draft – Christina Kimball
 - Christina shared the FY 18 Budget Draft #1 and Highlights.
 - Revenue – Revenues moved to the SU per Act 148, “An Act Relating to Special Education.” These include: Essential Early Education (EEE), Mainstream Block Grant (Special Education), State Placed Reimbursement, Special education Reimbursement (56%), Extraordinary Service Reimbursement (90%). Added Tuition based on FY17 actuals.
 - Overall Changes – Teacher Salaries are estimates, support staff salary increases are estimates, Health Insurance same as FY17 for the first draft, minimal increase on Dental Insurance, Twinfield’s proportion of Average Daily Membership (ADM) increased from 67% to 69% of the total.
 - Regular Education – 7 column moves for staff.
 - Regular Education Pre-K – 10 out of district tuitions for pre-k.
 - Special Education – support staff moved to the Supervisory Union to continue to implement Act 153. All costs and reimbursements are now at the Supervisory Union level, Special Education Expenses at building level reflect net amount: Expenses – Revenues = Net Amount
 - Student Support – Reduced Medicaid support for this position.
 - Supervisory Union assessments and School Board – Twinfield’s proportion of ADM increased.
 - Fiscal Operations – Twinfield’s proportion of ADM.
 - Operations – Reduced electricity based on actuals.
 - Transportation – Moved professional services, property services, other services, supplies and equipment shown as an assessment (Object 300) continuing to implement Act 153.
 - Debt Service – Deficit note retired.
 - Fund Transfer – Added fund transfer for food service deficit.

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- c. Section 125 – Christina Kimball
 - Christina shared with the board the Section 125 Plan. This plan allows WNESU to remove payment for employees health and dental benefits pre-tax. This is currently the practice of WNESU however there is not currently a plan on file.
- d. Act 46 Update -
 - The Act 46 committee met two weeks ago and has narrowed down to a few possible merger options.
 - The next meeting will be held on Wednesday, November 16th.
- e. Spanish Trip -
 - Mark shared a letter written by Joshua Mulholland, Spanish Teacher at Twinfield. The letter included information about a proposed Spanish Trip to take place this year.
 - Patrick requested that Josh Mulholland and Cathy duPont attend a future board meeting to share details of the proposed trip as well as information about fundraising efforts.

Board Action

- a. Approve Section 125 Agreement
 - Patrick moved to accept the Section 125 agreement as presented. Scott seconded the motion. Motion to accept the Section 125 Agreement approved.

Executive Session: None

Adjournment : Meeting adjourned at 7:41pm.

Respectfully Submitted

Amanda LeBlanc, Transcriber