

APPROVED

## TWINFIELD UNION SCHOOL BOARD MEETING MINUTES

Tuesday, November 25, 2014

Twinfield Union School Library

**PRESENT:** Patrick Healy, Anh Ducharme, Dan Gadd, Dan Towner, Monica Light, Jill Wilson; **Administrators:** Christina Kimball, Business Manager; Mark Mooney, Principal; Bob Gulardo, Assistant Principal; Nancy Thomas, Superintendent; Pat Knoerl, Curriculum Director; **Absent:** Samantha Lege and Bridget Couture

**Call to Order:** Patrick Healy called the meeting to order at 6:30pm.

**Public Comment:** None

### **Presentation and Discussion:**

Solar Energy RFI Responses: Rich Phillips

- Rich reviewed three information packets for the solar project. Questions and discussion followed.
- Jill Wilson and Dan Gadd volunteered to be part of a committee to gather information about solar energy proposals and figure out next steps.
- Nancy also discussed getting the community involved.

### **Consent Agenda**

- a. Approve October 28, 2014 Minutes – Patrick moved to approve minutes as written. Dan Towner seconded. Minutes approved as written.
- b. Approve November 11, 2014 Minutes- Patrick moved to accept minutes as written, Dan Gadd seconded. Minutes approved as written.

### **Reports**

- a. Student Report – Bridget Couture, Samantha Lege
  - None
- b. Principal Report – Mark Mooney
  - Winter Sports off to a great start with two new coaches.
  - League of Innovative Schools visit took place and was very positive.
  - Performance of the folk Opera, “Lillian” with Twinfield and Cabot students, showing will be December 11<sup>th</sup> and 12<sup>th</sup> at Cabot.
  - There will be a March performance of Taming of the Shrew with students from Twinfield, U32 and Montpelier.
- c. Superintendent Report – Nancy Thomas
  - Teacher contracts settled: Salary increases: FY15 Cabot 3.4, Twinfield 3.3; FY17 Cabot 3.6 and Twinfield 3.5
  - Mark and his team did a tremendous job for the LIS visit.
- d. Twinformation:
  - Mark shared how important the board’s decisions are in making a difference in the continuous improvement of the school. He noted how important the early release days are for teacher growth.

### **Board Discussion**

- a. FY16 Budget Draft #1, highlights:
  - 3.68% increase in budget from FY 15
  - Cut Spanish by .2 FTE
  - Overall decrease in teacher salary line, due to new teachers.

## APPROVED

- Moving full-time special education para-educator to the learning lab.
  - Regular education pre-k: Agency of Education memo sent today: giving schools another year to prepare for the transition to universal preschool. What does this update mean for this year's budget? Do we hold off or move forward with original plan? Originally had planned to increase pre-k teaching position to .4 and will no longer be able to use Title One dollars.
  - Special Education, reduction because of reclassified expenses and reduction of para-educators .4 FTE. Also no longer require day services for some students.
  - Co-curricular increase for cross country team and debate team.
  - Health, Student Services and Guidance all show an increase for benefits and salaries.
  - Professional Development increases to show more accurately what has been spending.
  - Library decrease because of shift of staff.
  - Going out to bid for a four-year lease for one to one laptops and will free up carts for use with elementary students.
  - Increase for switch to Personal Learning Plans for students
  - Fiscal operations: business office assessments and interest paid on revenue anticipation note. Originally did a line of credit but will do an anticipation note in coming budget year. Will see a greater return on interest.
  - Transportation for field trips and sporting events. Was not in former budgets but is included for FY16.
  - Budgeted for bus replacement.
  - December 9<sup>th</sup> the board will revisit budget discussion and questions. Tentatively moving December 23<sup>rd</sup> board meeting to January 6<sup>th</sup>. Will make decision on December 9<sup>th</sup>.
- b. Goal Setting
- Goal setting was put on hold. Board would like to take into consideration parameters of the goals such as timeframe.
  - Patrick suggested spending 30 minutes on goal setting at the December 9<sup>th</sup> meeting.
- e. Policy Revision: discussed required policies:
- B3 Board Member Conflict of Interest
  - D6 Substitute Teachers
  - D7 Volunteers and Work Study Students
  - D8 Alcohol and Drug-Free Workplace
  - D11 Drug and Alcohol Testing: Transportation Employees
  - E8 Tobacco Prohibition
- f. Policy First Reading: F3 Search and Seizure by School Personnel: Tabled

### **Board Action**

- a. Act on Policies B3, D6, D7, D8, D11, E8
- Patrick made a motion to accept policies as written. Dan Gadd seconded the motion. All policies were accepted as written.

**Executive Session:** Patrick motioned to move into executive session for a personnel issue. Dan Towner seconded the motion. Board moved into executive session at 8:42pm. The board came out of executive session at 9:05 pm. No action taken.

**Adjournment:** The Board adjourned at 9:05 pm.

APPROVED

Respectfully Submitted

Amanda LeBlanc, Transcriber