

APPROVED

**TWINFIELD UNION SCHOOL BOARD
MEETING MINUTES
Tuesday, November 22, 2016**

PRESENT: Patrick Healy, Scott Harris, Dan Towner, Chandra Miller, Jack Hoffman, Jill Wilson

Administrators: Nancy Thomas, Superintendent; Christina Kimball, Business Manager **Absent:** Sally Weinstein, Jakob Dufresne

Call to Order: Patrick Healy, Chair, called the meeting to order at 6:30 p.m.

Public Comment: None

Consent Agenda

- a. Approve November 8, 2016 Minutes – Scott Harris moved and Chandra Miller seconded approval of the minutes. Minutes approved as written with Jack Hoffman abstaining as he was absent at that meeting.

Reports

- a. Student Report - None
- b. Superintendent Report – Nancy Thomas
 - Development of the 2017 budget proposals, preparation for negotiations and the Act 46 Merger Committee continue to be the focus for the central office staff at this time.
 - Negotiations are underway. Two meetings have been held so far. The next meeting will be held on December 6th
- c. Principal Report – Nancy read Mark Mooney’s report as he was unable to attend
 - **Winter Term-** The administration, teachers and students are currently planning a unique personalized four-day learning experience for January 3-6. This learning experience will be connected to Twinfield’s graduation proficiencies and transferable skills.
 - **Winter Sports-** Winter sports starts up after the Thanksgiving break. We are anticipating very large numbers for boy’s basketball. We are hopeful to have enough numbers to field both junior varsity and varsity girl’s basketball teams.
 - **PBIS Celebration-** Today the entire elementary wing had a PBIS celebration. All classrooms met their PBIS incentive goals; so all elementary students had choice of a menu of activities hosted in the different elementary classrooms from 8:30 to 9:30.

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- **Music Festival-** Last Thursday and Friday nine Twinfield students participated in the Winooski Valley Music Festival. The festival concluded with concert featuring some of the best musical talent in the area. It was a great experience for all.
- **Montreal Visit-** During the month of November all of our French students grades 8-12 spent a day in Montreal practicing their French in real world situations. It was great to see students actively engaged in their learning.

Presentation: Spanish Trip

- Josh Mulholland met with the board to review the plan for this year's Spanish trip as well as fundraising details.
- The students have decided to travel to the Yucatan Peninsula in Mexico. Josh Mulholland once worked as an excursion guide in this area and his expertise will help to keep the cost of the trip low.
- Cathy duPont will serve as a second chaperone as well as the funding coordinator. She shared some of the fundraising activities that will help fund the trip. The cost per pupil is anticipated to be about \$1400.
- There are currently 8 students who are planning to attend the trip to the Yucatan. Students envision this trip as an opportunity to practice their language skills, learn about cultural exchange, service learning and the natural environment in the Yucatan.

Board Discussion:

a. FY18 Budget 2nd Draft – Christina Kimball

- Christina shared the budget timeline and date changes.
- Christina also reviewed the Facility and Equipment Plan. In FY18 the paving project for the front of the building will continue as well as new wall mats in the gym and new bleacher support brackets. There is also a need for a backup generator and a new boiler system. The plan is to upgrade bathrooms and locker rooms in FY19.
- Twinfield FY18 Budget Draft #2 Highlights – Overall Changes – no increase on dental insurance. 1000 Regular Education – increased Spanish to 1.0 FTE. 2222 Library – updated to include necessary supplies. 2290 Technology – Consulting support, equipment replacement. 2310 SU Assessments and School Board - moved special education administration to the netted amount of special education. 2410 Principals Office – Increased mentoring support up to \$10,000.00. 2600 Operations – reduced heating fuel and pellets based on actuals. Updated Facility Plan. Moved a driver/custodian to custodian category. 2700 Transportation – Reduced transportation assessment by tech center reimbursement. 5000 Debt Service – Added bus payment. 5390 Fund Transfer – Added fund transfer for food service deficit (reduced from \$80,000.00 to \$40,000.00).

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b. Act 46 Update

- A great deal of time at the Act 46 meetings has been spent on discussions around the status of the high schools if Cabot, Twinfield and Danville were to merge.
- The next meeting will be held on December 5th at 6:00pm.
- The goal of the next meeting is to prepare two options and share them with students, teachers and community members for feedback.
- After the meeting on the 5th the committee will take a 6 week break from meeting and will take information back to their respective communities.

c. Negotiations Update

- Negotiations are underway. Two meetings have been held so far. The next meeting will be held on December 6th.

Board Action

a. Act on Spanish Trip

- Jill moved to approve the Spanish trip. Scott seconded the motion. Spanish trip approved.

Executive Session: None

Adjournment: Meeting adjourned at 8:12 p.m.

Respectfully Submitted

Amanda LeBlanc, Transcriber