

APPROVED

**TWINFIELD UNION SCHOOL BOARD
MEETING MINUTES
Tuesday, October 28, 2014**

PRESENT: Patrick Healy, Dan Gadd, Monica Light, Dan Towner **Absent:** Jill Wilson; Anh Ducharme,
Administration: Nancy Thomas, Superintendent; Mark Mooney, Principal; Bob Gulardo, Assistant
Principal; Pat Knoerl, Curriculum Director; Christina Kimball, Business Manager **Student
Representatives:** Samantha Lege, Bridget Couture.

Call to Order and Introductions: Patrick Healy

Public Comment : none

Consent Agenda

- a. Approve September 23, 2014 Minutes – Monica moved and Dan Gadd seconded approval with corrections. Approve October 14, 2014 Minutes – Patrick moved and Dan Towner seconded. Both minutes approved.

Presentation: Food services update, Lee Collier

- Mark expressed his appreciation for Lee's new leadership. Menus are published weekly and staff and students report a very positive climate in the cafeteria.
- Lee shared the information from the State's summer training and the federally required changes. Lori Hudson is now food service worker and Deb Tousignant has been hired as cashier. She discussed the Fresh Fruits and Vegetable work and Smart Snacks. When asked about needs for the kitchen, she shared the need to replace the steamer which was installed in 1969.

Reports

a. Superintendent Report - Nancy Thomas

- Nancy reported on her observation of Sarah Pulaski in the Reading Recovery "Behind the Glass" demonstration held at Barre City School. Both Sarah and the Cabot Reading Recovery teacher are doing a great job and showing good student growth.
- The Preschool and Pizza Information session was held just prior to the Board meeting. Information regarding the Universal Preschool Law was shared and input gathered regarding parent interest in having their 3 or 4 year old child participate in the 10 hour per week preschool program next year.
- She reported on the Math in-school professional development with Prof. Mahesh Sharma and the Writer's Workshop with Beth Moore that took place for WNESU elementary educators in October.

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- b. Student Report – Sam and Bridget
 - The students reported on the success of the café being run by two students. Students are respecting and enjoying the space.
 - X Day is working well. Many students coming for support, both “call-back” and self-directed. Students are providing ideas for extensions. There is a need to more clearly communicate content. Field trips are also taking place on X-day so students do not miss classes.
 - Several students took part in the Climate Change March and sit-in rally.
- c. Principal Report – Mark Mooney
 - Mark reported that National Honor Society induction will be Thursday, November 6 at 6:00.
 - Rachelle Popoli is publishing Field Notes. The electronic version will go to parents, staff and anyone wanting to give their email address. Hard copies will be distributed at the libraries and general stores.
 - The Learning Lab is up and running well with early intervention for students have math and reading challenges.
 - The Educational Support Team procedures for elementary have been changed and are working well. Three teams meet twice a month, review data for referred students and suggest a plan of support for those experiencing difficulties and extensions for those needing more challenge.
 - Teacher web-sites are up. Pam Quinn is coordinating a weekly newsletter with stories and pictures.
- d. Financial Report - Christina Kimball
 - The Auditors are scheduled to come November 10 and stay until the audit is complete with draft reports anticipated in early December.
 - Revenues and current expenses are on track, including costs for professional development. Interest rates are higher than budgeted.
 - The Driver’s Ed car has been donated for the year by Capital City Kia, which is a savings.
 - The Support Staff contract has been settled and new contracts will be sent out soon.
 - TLC, the after school program, ended the year with a small surplus and is on track this year.
- e. Tip of the Week – Nancy
 - Vermont Education Quality Standards put into effect last year require:
 - Multiple Pathways
 - Personalized Learning and Personalized Learning Plans
 - Proficiency-based Learning and Graduation
 - Course work that Mark, 3 teachers and 4 students are doing with Upstittute (formerly YATST) will help communicate these changes to the community and the Board.

Board Discussion

- a. Goal Setting – Postponed until next meeting as two Board members are not present.
- b. Board work calendar
 - Monica proposed adding Facility Report for November 11.

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- Patrick proposed Policy Review beginning November 11. Nancy will bring groups of about 10 policies to each meeting for review and revision or adoption beginning with required policies. Policies to be warned and reviewed at one meeting and adopted at the next meeting.
 - Patrick suggested a web-page for the Board.
- c. Support Staff Collective Bargaining Agreement
- Nancy and Patrick reviewed the written summary. This is a three year agreement for FY 15 through FY 17. Many small corrections and clarifications. Early retirement/career change modified. Some areas discussed in negotiations are being handled administratively .

Board Action

- a. Ratification of Support Staff Collective Bargaining Agreement
- Dan Towner moved and Dan Gadd seconded approval of the proposed CBA. Approved unanimously.

Executive Session

- Monica moved to go into executive session for a personnel matter concerning a parent complaint at 8:02 p.m. The Board came out of executive session at 8:50 p.m. No action taken.
- Patrick moved to go into executive session at 8:55 p.m. for contract negotiations. The Board came out of executive session at 9:15 pm. No action taken.
- Board advised administration to develop a search and seizure policy.

Adjournment : The Board adjourned at 9:15 pm.

Respectfully Submitted,

Nancy Thomas, Notetaker