

APPROVED

TWINFIELD UNION SCHOOL BOARD MEETING MINUTES

Tuesday, January 27, 2015, 2015

Twinfield Union School Library

PRESENT: Patrick Healy, Monica Light, Dan Gadd, Anh Ducharme, Jill Wilson, Dan Towner **Administrators:** Nancy Thomas, Superintendent; Christina Kimball, Business Manager; Pat Johnson-Knoerl, Curriculum Director; Mark Mooney, Principal **Absent:** Samanth Lege, Bridget Couture

Call to Order: Patrick Healy called the meeting to order at 6:30 p.m.

Public Comment: None

Consent Agenda

- a. Approve January 13, 2015 Minutes – Jill made a motion to accept the January 13th minutes as amended. Dan Gadd seconded the motion. Minutes approved with amendments.
- b. Approve January 20, 2015 Minutes – Patrick made a motion to accept the January 20, 2015 minutes as written. Dan Towner Seconded the motion. Minutes approved as written.
- c. Approve January 20, 2015 Public Forum Minutes- Dan Gadd made a motion to accept the January 20, 2015 Public Forum Minutes. Jill seconded the motion. Minutes were approved with amendments.

Reports

- a. Student Report –
 - none
- b. Principal Report – Mark Mooney
 - Great reviews from the Tom Halligan visit. The students asked wonderful questions.
 - Mark attended the LIS (League of Innovative Schools) conference last week. Some of the break-out sessions included: Standard Based Grading, Personal Learning Plans, Using Technology for Differentiation in the Classroom.
 - Twinfield will be the recipient of a LIS Grant.
- d. Superintendent Report– Nancy Thomas
 - Twinfield received a LIS (League of Innovative Shools) grant and because of this the school became eligible to apply for a Community Engagement Initiative Grant. Twinfield and Cabot will receive this additional grant.
 - Twinfield is continuing to experience difficulties from a power surge that occurred earlier in the year.
- e. Financial Report-
 - Christina reported operating within 1% of the budget. Right now we are seeing a great deal of expenses because of costs incurred from power surge. Once insurance claims are finalized we will see revenues increase as we are reimbursed for equipment replacement.
 - Christina received the report from the Twinfield audit. There were four findings and Christina will go over the information at the next board meeting.
- f. Twinformation -
 - Twinfield has adopted the Vermont Agency of Education Transferrable Skills Graduation Proficiencies and Performance Indicators.
 - Mark shared the information which will be posted in the school.

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Board Discussion

- a. FY 16 Budget
 - Christina shared highlights from the Twinfield FY 16 Budget Draft #3b
 - Special Education reduction in reimbursement: \$34,448.00 (see below)
 - Reduced SBBI programs by \$64,750.00 (Causing reduction in revenues)
 - Added Drama Supplies
 - Removed YATST support \$6,000.00 (possibly grant funded for next year)
 - Reduced Mentoring Support by \$2,500.00
 - Delay 7/8 1:1 technology program \$20,000.00 to FY 17.
 - This reduces the budget by \$90,000.00 and reduces the property tax increase by 1%
- b. Plan Information Meeting: February 23, 2015
 - The board discussed setting the information meeting and the annual meeting for the same date in future years.
 - Monica made a motion to include Article 8 to the warning for this year's Annual Meeting: *Move the Annual Meeting to the fourth Monday in February, along with the Information Meeting.*
 - For this year the Information Meeting will be held February 23, 2015 and the Annual Meeting will be held on March 2, 2015
- c. Second Reading Policy and Procedure: F3 Search and Seizure by School Personnel
 - Board members reviewed the policy and asked administrators clarifying questions to better understand the policy.
 - Monica suggested that a tenth item be added to the procedure checklist (board notification via executive session.)
- d. Process for Requesting Information from Administration
 - Patrick discussed with the Board the process for requesting information from the administration.
 - When information is needed the Board will move to request the needed information and it will be noted in the board minutes so that it is clear who requested the information, what information was requested and whom would be bringing the information back to the board.

Board Action

- a. Approve FY 16 Budget
 - Patrick made a motion that Budget #3b be presented to the voters at town meeting. Jill seconded the motion. Budget FY 16 #3b was approved to be presented to the voters.
- b. Policy Procedure: F3 Search and Seizure by School Personnel
 - Monica made a motion to approve Policy Procedure: F3 Search and Seizure by School Personnel following the amendment of adding Board notification via executive section to the checklist. Patrick seconded the motion. Adoption of Policy Procedure: F3 Search and Seizure by School Personnel approved.

Executive Session: None

Adjournment: Dan made a motion to adjourn. Patrick seconded. Meeting adjourned at 8:09 p.m.

Respectfully Submitted

Amanda LeBlanc, Transcriber