

Approved

CABOT SCHOOL BOARD MEETING MINUTES
Monday, February 16, 2015
Cabot School Library

PRESENT: Chris Tormey, Sharon O'Connor, Jackie Folsom, Ry Hoffman, Lisa Olson **Administrators:** Gail Curtis, Principal; Dave Schilling, Principal Intern; Nancy Thomas, Superintendent; Christina Kimball, Business Manager; Pat Knoerl, Curriculum Director **Student Representatives:** Megan Walker, Gage Sironi

Call to Order Chris Tormey, Chair called meeting to order at 6:45 p.m.

Public Comment: None

Consent Agenda

Approve February 3, 2015 minutes: Christ made a motion to approve minutes following amendments (absent/absence, civilizations/cultures, Jack/Jackie). Jackie seconded. Minutes approved.

Reports

a. **Superintendent Report** - Nancy Thomas

- Last Thursday was an early release day. This marked the first meeting with our Coach from The League of Innovative Schools.
- Bill Rich presented to faculty on the early release day. Continued work on moving toward proficiency based learning.

b. **Principal Report** – Gail Curtis

- Winter Carnival will take place on Friday, February 20th. Older students will pair up with younger students. There will be a bag lunch and rice crispy treats for desert. In the afternoon there will be activities on the common including skating, snow sculpting, etc.
- Four Walden students will be visiting Cabot as potential students on March 17th.

c. **Student Report** –Megan Walker, Gage Sironi

- Belize Trip Lasagna Dinner Fundraiser was a success. Over 100 dinners were sold.
- Megan visited the 3 /4 classroom today. She helped students work on their ski resort projects. They will present the projects later in the week.
- Winooski Valley Jazz Festival at Hardwood Union took place on February 11, 2015.
- Seniors are working on scholarship applications. Applications are due the first part of March.

d. **FY15 Financial Report**

- As of January 31st the school is netting a -\$2,600.
- Revenue is under budgeted. We are budgeted for 8 tuition students but are only receiving tuition for 4 students.
- Expenses:
 - Currently reconciling staff benefits and salaries.
 - Substitute costs are on track.
 - Donated Drivers Ed Car. Shared with Twinfield.
 - In special education state placed tuition is a new expense. Will receive full reimbursement.
 - Reconciling the Special Education Assessments.
 - Co-curricular still incurring expenses from sports.

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- Changes in employee benefits for Library. This will be a savings.
- Still have some outstanding interest and principle payments.

e. Review-FY14 Draft Audit and Findings

- There were 2 findings. The District did not record in its general ledger certain changes in governmental liabilities such as payment for early teacher retirement, principal payments on two district general obligation bonds, principal payment on a deficit reduction note. The District also did not record capital asset disposals. Audit adjustments have been proposed to record this activity.
- The District did not have a formal policy that addresses the levels of authority required to spend restricted, committed or assigned funds held in the District's governmental funds. This has been corrected with the passage of the policy in September.

Board Discussion

a. Facility Committee update:

- Good first meeting.
- Total of 7 community members on the committee.
- General questions were asked on how to go about the project.
- General idea of what the needs are for the facility.
- Hoping to come up with a rough outline by May.
- Firm up a proposal by fall of next year.
- Chris will send out the minutes via e-mail.
- Next meeting will be held February, 18, 2015

b. Plan for Annual Meeting

- Keep presentation down to 15-20 minutes.
- Include a slide about goals for the year and how they were achieved.
- Each board member will share their work on various goals.
- Pat will send Chris information around Professional Development, Climate Survey and School Report.
- Will include an extra slide of what humanities will look like next year.

c. Condom Policy Update

- Still working on the issue.
- Nancy has received feedback from various sources regarding .
- Will discuss further at the next board meeting.

d. Revised Policies – First Reading:

- F5 Education Records, F7 Student Alcohol & Drugs, F9 Transportation, F19 Limited English Proficiency Students, F21 Firearms, F23 Participation of Home Study Students, F24 Hazing, F25 Attendance, F27 Pupil Privacy Rights

e. Community Meeting Preparation

- March 16th will be a spaghetti dinner and information will be presented to the community about the Smarter Balance assessment. 5-10 minute comparison of what Smarter Balance is and how it is different from what we have done in the past. Will also share information about what the Common Core is. Pat, Gail and a Teacher will present the information. Gail will make the introduction and then a teacher and Pat will share more information. Meal will be from 5:30-6:00 and then the presentation will be from 6:00 – 6:30.

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Executive Session: Board went into executive session at 8:23 p.m. for a personnel issue. The Board came out of executive session at 8:37 pm.

Adjournment - The Board adjourned at 8:38 pm.

Respectfully Submitted

Amanda LeBlanc, Transcriber