

APPROVED

**CABOT SCHOOL BOARD
MEETING MINUTES
Monday, August 22, 2016**

PRESENT: Chris Tormey, Lisa Olson, Jackie Folsom, Sharon O'Connor, Ry Hoffman

Administrators: Nancy Thomas, Superintendent; Christina Kimball, Business Manager; David Schilling, Principal

Call to Order Chris Tormey called the meeting to order at 6:03pm

Public Comment: None

Consent Agenda

- a. Approve July 28, 2016 Minutes – Jackie moved to approve the minutes of July 28th as written. Lisa seconded the motion. Minutes approved as written.

Reports

- a. Principal Report – David Schilling

- Things are moving along and preparations for the new school year are underway.
- Dave has ordered a, “Welcome Back” banner to hang on the front of the school.
- Many returning teachers are hard at work setting up classrooms and there will be a few new faces which include a nurse, health teacher and long term Spanish substitute.
- Middle School and High School teachers will meet with the LIS consultant to plan for the implementation of the proficiency based system.
- The social/emotional curriculum, Second Step will be used in the Elementary Classrooms.

- b. Superintendent Report – Nancy Thomas

- Act 166, Universal preschool: Staff members at partnering programs contracted sites will need to be finger printed, complete appropriate back ground checks. This requirement was just given by the Agency of Human Services and Education.
- As of today, there will be a total of 5 students attending preschool outside of Cabot.
- There will be a total of 20 children in both pre-k sessions.
- The leadership team has met a few times and has worked on preparing for in-service.
- The Community Engagement Committee has been working with Dave times and is currently creating a website to share information about what they are working on. A barbeque is scheduled for September 3rd following the soccer games.

Board Discussion

- a. FY16 Financial Report – Christina Kimball

- Christina reviewed the end of the year financial report.
- It is looking like Cabot will be ending with a positive balance of \$69,059.20. This will cover the deficit from last year.

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- The Small School Support Grant was more than what was originally budgeted for.
 - There was a \$49,000.00 savings in regular education.
- b. Summer Project Update
- Christina shared an abbreviated version of the Cabot Facilities plan in order to high light the summer projects completed.
 - A new floor was installed in the high school hallway and came in \$4,000.00 under budget.
 - Miscellaneous heaters in the gym/locker room area will be deep cleaned and the heater in the lobby will be replaced. This cost will be around \$5,000.00 which is under budget.
 - During April vacation the ceiling of the cafeteria will be insulated.
 - 21 windows were ordered for the satellite buildings and have begun to be installed. The price came in under budget which means there is a possibility of replacing more windows than initially anticipated.
 - There are also several additional small repairs. These repairs include: New sink in the Pre-K room for universal pre-k requirements, new hooks and cubbies were installed in the elementary buildings, first and second grade bathroom received new flooring and a new swing set was purchased to be installed.
- c. Alternative Structure – Information from the AOE
- Nancy shared information received from the Agency of Education pertaining to *Proposals by One or More Non-Merging Districts for an “Alternative Structure” under Act 46.*
- d. Hiring Recommendation – Health Teacher
- Deborah Doyon, RN BSN is the recommended hire for the health teacher opening.
 - Currently Deborah works four days a week (.20FTE) as a school nurse at Waterford Elementary School, Lunenburg and Gilman school.
 - Deborah will work at Cabot one day a week as a health teacher.
- e. Hiring Recommendation – Long Term Sub, Spanish
- Andrew Judge is the recommended hire for the long term, Spanish substitute position.
 - Andrew has one year experience teaching Spanish at the high school level.
 - Andrew also has experience as a Spanish interpreter/Translator.
 - He is a native Spanish speaker and attended primary school in Puerto Rico.

Board Action

- a. Act on Hiring Recommendation – Health Teacher
- Jackie moved to approve Deborah Doyon for the available position. Chris seconded the motion. Deborah Doyon approved hire for health teacher position.
- b. Act on Hiring Recommendation – Long Term Sub, Spanish
- Jackie moved to approve Andrew Judge as the new hire for the Spanish long-term sub position. Chris seconded the motion. Hiring of Andrew Judge for long-term Spanish sub position.

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Executive Session: For the purpose of discussing upcoming negotiations. Board went into executive session at 7:52pm. The board returned from executive session at 8:00 p.m.

Adjournment : Meeting adjourned at 8:01 p.m.

Respectfully Submitted

Amanda LeBlanc, Transcriber