

APPROVED

**CABOT SCHOOL BOARD
MEETING MINUTES
Monday, May 16, 2016**

PRESENT: Chris Tormey, Lisa Olson, Ry Hoffman, Jackie Folsom, Sharon O'Connor **Administrators:** Nancy Thomas, Superintendent; David Schilling, Principal; Christina Kimball, Business Manager; Pat Knoerl, Curriculum Director **Student Representatives:** Alisha Celley, Isabella McCallum, Megan Walker

Call to Order: Chris Tormey, Chair called the meeting to order at 6:04pm.

Public Comment: None

Consent Agenda

- a. Approve May 2, 2016 Minutes – Jackie moved to approve May 2nd minutes following a spelling correction. Lisa Olson seconded the motion. Minutes approved.

Reports

- a. Student Report – Isabella McCallum, Alisha Celley, Megan Walker
 - NECAP testing started today.
 - Advanced Placement testing is complete.
 - June Term sign-up took place last Thursday. Some of the options include: hiking on the Long Trail, touring with The Limes.
 - The Limes have a concert on this Friday at the Haybarn Theater at Goddard College. Proceeds from this concert will go toward the Limes June Term tour.
 - Ultimate Frisbee season is underway and the team has won several games.
 - NHS applications were due today.
 - All of the Spanish classes wrote children's books in Spanish and included illustrations. Books will be printed and bound when completed.
 - The 11th and 12th grade Social Studies Students have been studying the constitution. Each student must create a proposed 28th amendment and present it to the class.
- b. Superintendent Report – Nancy Thomas
 - Preschool registration is underway and many children have signed up.
 - Summer school signup has started. There is an application that can be completed online. So far 24 students have signed up. The morning session will be academic based and the afternoon will include things such as stream exploration, hula hoop, rug making, puppet making and many more options.
 - Training is continuing with VEHI for upcoming changes in insurance benefits.
 - Annual, required School Board Chair and Superintendent training will be held on Thursday, May 19, 2016 and both Chris and Nancy will be attending.
 - VSA and VCSEA Conference will be held later in the week and will focus on Trauma- informed work in schools.

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d. Principal Report – David Schilling

- National Honor Society inductions are being planned. David would like to see some changes in NHS and see these students lead the school in community service among other important aspects such as student voice and leadership.
- David commented on how great the student report is and how impressed he is with programming.
- The 8th grade students just returned from their DC trip.
- The athletic director resigned and interviews have been held.

Board Discussion

- a. FY16 Financial Report & FY17 Update - Christina
 - Christina shared the FY16 Financial Report with the board.
 - As of April 30th it is projected that Cabot will end the year with a surplus of \$11,718.86
 - There is a \$20,000.00 deficit from last year. The hope is to cover that with a surplus this year.
 - Christina then gave an update of FY17, based on new teachers who have been hired.
- b. Capital Fund – Christina
 - Christina reviewed the Capital Fund Financial Report with the board.
 - As of right now there is a committed fund balance of \$63,624.00 in the general fund.
 - According to the fund Balance Policy these funds can only be used for specific purposes (e.g. capital projects) determined by the Board, as a result of motions passed at regular or special Board meetings.
- c. Sick Bank Request: Bill Tobin has requested to open the sick bank for a teacher for next year.
- d. Security System Upgrade
 - Would like to fund 3 additional external cameras. The cost for installation would be covered with a VSBIT Grant.
 - Dave suggested using some of the capital funds to install a camera and buzzer system at the main door.
 - Jackie moved to approve the use of Capital Funds to install a camera and buzzer system at the cost of \$13,000.00. At a later date David will bring a protocol for the buzzer system and use back to the board. Chris seconded the motion. Motion approved.
- e. Proficiency Based Graduation Requirements Policy – Second Reading
 - Nancy shared the Proficiency-Based Graduation Requirements with the Board.
 - Teachers are currently in the process of creating learning scales for what they are teaching.
 - The hope is to help students share this information with parents and families. Where are they doing well and where they are still working to make improvement?
 - The Proficiency-Based Graduation requirements will be put into effect for the graduating class of 2019.
- f. Act 46 Update
 - At the last meeting with Peter Clark the board decided to go forward with a 706 committee to explore merger with the intention of improving possible options for students.

Board Action

- a. Act on Proficiency Based Graduation Requirements
 - Ry moved to approve the Proficiency Based Graduation Policy. Sharon seconded the motion. Policy approved as written.

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- b. Act on Sick Bank Request
 - Chris moved to approve the use of the sick bank. Lisa seconded the motion. Sick bank request approved.
- c. Act on Proposal to Form 706 Committee to Further Consider Merger Options
 - Jackie moved to approve joining a 706 Committee to further consider merger options with Danville School and Twinfield Union School with Cabot as an advisable member of the Committee, pending approval by Danville and Twinfield to do the same. Chris seconded the motion. Motion approved.

Executive Session: None

Adjournment: Meeting adjourned at 8:21pm.

Respectfully Submitted,

Amanda LeBlanc, Transcriber