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**CABOT SCHOOL BOARD
MEETING MINUTES
Monday, November 7, 2016**

PRESENT: Chris Tormey, Sharon O'Connor, Lisa Olson, Jackie Folsom **Administrators:** Nancy Thomas, Superintendent; Christina Kimball, Business Manager; Pat Knoerl, Curriculum Director
Student Representatives: Cameron Mueller-Harder, Isabella McCallum **Absent:** Ry Hoffman, Taylor Abbott

Call to Order – Chris Tormey, Chair called the meeting to order at 6:09pm.

Public Comment: None

Consent Agenda

- a. Approve October 17, 2016 Minutes – Jackie moved to approve the minutes of October 17th as written. Chris seconded the motion. Minutes approved as written.

Reports

- a. Student Report – Isabell McCallum, Cameron Mueller-Harder
 - The varsity soccer season has ended. The boys' team made it to the second round of playoffs.
 - Basketball will be starting up in mid-November.
 - The new VSAC counselor, Trish has been extremely helpful.
 - Kate, The Spanish teacher has returned from her maternity leave.
 - SATs were held last Saturday
 - The Little Husky/ Big Husky is a great success.
- b. Superintendent Report – Nancy Thomas
 - Preparations for negotiations are underway. Negotiations will start next week.
 - The preschool expansion has been a bumpy road. Work is still continuing with background checks as well as partnership agreements.
 - Work is proceeding with the teacher evaluation system.
 - Budget development is off to a good start.
- c. Principal Report – Dave Schilling
 - October 27th was the first Big Husky/Little Husky day. The students made postcards that will later be sent to patients in the hospital and/or long term nursing facilities.
 - The elementary team is continuing to work on phonemic awareness.
 - A great amount of work has been done on the primary playground. Community members as well as teachers came together to create a natural play-scape.
 - David shared a handout that he created highlighting 4 core needs and strategies for Cabot students. These include:
 - students need strong reading skills at an early age to access higher-level learning,

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- students need to know how they're doing in school, and be able to take increased responsibility for their own learning,
- students need to feel like school is safe, inclusive, and engaging place, and that they truly belong in our learning community and
- students need to function as active scientists and investigators, and engage in learning with active hands and minds.

Board Discussion

a. State and Local Assessment Results – Pat Knoerl

- Pat shared the SBAC results from spring, 2016.
- Cabot is also using a computerized assessment titled, "Track My Progress." This assessment is used to track students' progress 4 times a year and helps students to prepare for SBAC testing.
- Students in grades 9-12 will be using a program called Renaissance STAR to track math and literacy skills.

b. FY18 Budget 1st Draft – Christina Kimball

- Christina Shared the FY18 Budget Draft #1 and Highlights
- Revenue- revenues moved to the Supervisory Union per Act 148 "Act Relating to Special Education" These include: Essential Early Education (EEE), Mainstream Block Grant (special education), State Placed Reimbursement, Special Education Reimbursement (56%), Extraordinary service reimbursement (90%)
- Overall changes- teacher salaries are estimated, support staff increases are estimated, health insurance stayed the as FY17 and there will be a minimal increase on dental Insurance.
- Regular Education Pre K – Added Pre K tuitions @ \$3,153.84.
- Special Education – Support staff moved to the Supervisory Union to continue to implement Act 153, assessment calculation change caused by Act 148. Special Education costs in the Cabot budget reflect the net amount: Expenses - Revenue = Net Amount.
- Special Education Pre-K moved to the Supervisory Union caused by Act 148.
- Supervisory Union assessments and School Board – decrease to ADM (average daily membership) means a smaller percentage of these costs go to Cabot School.
- Principal's Office – Savings based on new photocopier contract.
- Fiscal Operations – decrease in ADM.
- Operations – Added .50 FTE for a custodian, added stipends.
- Transportation – moved professional services, property services, other services, supplies and equipment to Supervisory Union – now shown as an assessment.
- Construction Services – maintain budget for projects.

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- Debt Service – Savings on deficit note principal and interests, savings on wood chip bond interest.
 - It is currently looking like a 2.64% in budget from last year.
 - Many line items provided are estimates. Official numbers from the state will not be received until early December.
- c. Section 125 Plan– Christina Kimball
- The Section 125 Plan allows for pre-tax deductions to be taken from employees paychecks for health and dental benefits.
 - WNESU currently does this however was no written plan. With the boards approval this plan will now be documented on file.
- d. Act 46 Update
- The next meeting is scheduled for November 16th.
 - The committee is narrowing down possible merger options.
 - The Act 46 website is up and running.
- e. Swingset Funding
- The new swingset has been purchased and set up on the playground at Cabot.
 - Jackie, Sharon and Christina will look into the availability of PTO money for the payment of the swingset.

Board Action:

- a. Approve Section 125 Agreement – Chris moved to approve the Section 125 plan. Jackie seconded the motion. Section 125 plan agreement approved.
- b. Act on Playground Funding – tabled until the next meeting. The board members are looking into possible fund sources.

Executive Session : None

Adjournment : Meeting adjourned at 8:01pm.

Respectfully Submitted

Amanda LeBlanc, Transcriber