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**CABOT SCHOOL BOARD
MEETING MINUTES
Monday, November 21, 2016**

PRESENT: Chris Tormey, Jackie Folsom, Ry Hoffman, Lisa Olson, Sharon O'Connor
Administrators: Nancy Thomas, Superintendent; David Schilling, Principal **Student
Representatives:** Cameron Mueller-Harder, Taylor Abbott **Absent:** Isabella McCallum

Call to Order Chris Tormey, chair – called the meeting to order at 6:06pm.

Public Comment : None

Consent Agenda

- a. Approve November 7, 2016 Minutes – Jackie Folsom moved to approve the minutes of November 7th as written. Sharon O'Connor seconded the motion. Minutes approved as written.

Reports

- a. Student Report – Cameron Mueller-Harder, Taylor Abbott
 - The Marine Biology auction will be held on December 3rd. The auction will start at 10:00am in the gym.
 - The Winooski Valley Music Festival was held last week.
 - Post-it notes are being put on students' lockers. These notes are positive/inspirational messages for students. One student also wrote notes for each teacher.
 - Basketball will be starting up soon. Open gym has started.
 - A soccer banquet was held to close out the season. Soccer players and their families attended the dinner and awards banquet.
- b. Superintendent Report – Nancy Thomas
 - During the last two weeks the central office focus has been on preparations for negotiations, Act 46 Merger Committee work and FY 2018 budget preparation.
 - Information and input is being gathered for options that are being considered by the Act 46 Merger Committee.
- c. Principal Report – Dave Schilling
 - The most recent Community Engagement event was well attended. The 3rd and 4th grade students presented. David also shared some assessment information.
 - Maker Science students created an arcade made with cardboard.

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Board Discussion

- a. FY18 Budget 2nd Draft – Christina Kimball
 - Christina shared the date changes to the budget timeline.
 - Christina also shared the changes and highlights to the FY18 budget.
 - The ADM has increased from last year. This is mostly due to the addition of 3 year-olds to Pre-K.
 - Overall Changes- There will be no increase in dental insurance.
 - 1100 Regular Education – Added one column move.
 - 2100 Student Support Services – Removed student support services already calculated in special education assessments.
 - 2290 Technology – Updated technology budget in collaboration with Wildbranch.
 - 2310 SU assessments and School Board – Decrease on SU assessments for SPED admin.
 - 2700 Transportation – Reduced transportation by tech center reimbursement estimate.
 - 4000 Construction Services – Updated Facilities Plan
 - Christina also shared the Cabot Facilities Plan with the Board. In FY18 changes to the facility include: painting satellite buildings, new gym rug, floors in satellite buildings, upgrades to cafeteria bathroom, air handler controls, replace phone system platform, put in new windows in the high school and update security camera and blinds. The projected cost of these changes is \$59,500.00.
 - At a previous meeting the board had requested information about the break-down of custodial/maintenance staff and hours worked. Christina shared a document that compared FY15, FY16, 17 as well as a comparison between Cabot and Twinfield.
- b. Act 46 Update
 - A great deal of time at the Act 46 meetings has been spent on discussions around the formation of the high school if Cabot, Twinfield and Danville were to merge.
 - The next meeting will be held on December 5th at 6:00pm.
 - The goal of the next meeting is to prepare two options and share them with students, teachers and community members for feedback.
 - After the meeting on the 5th the committee will take a 6 week break from meeting and will take information back to their respective communities.
- c. Playground Funding
 - The check from CPI for a portion of the playground has been found.
 - The balance of the new playground should be covered by PTSO. Jackie suggested sending a bill to PTSO for reimbursement for the new playground equipment.
- d. Negotiations Update

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- Negotiations are underway. Two meetings have been held so far. The Board presented its initial proposal at the first meeting. The second meeting ended after a lengthy executive session with no action.
- e. Set December Meeting Dates
- Due to conflicts with the Act 46 Committee and negotiations, the next board meeting will be December 7th at 6:00 p.m. The Budget Forum will be held at 7:00 p.m.

Board Action: None

Executive Session : None

Adjournment : Meeting adjourned at 8:15pm.

Respectfully Submitted

Amanda LeBlanc, Transcriber