

## **CABOT SCHOOL BOARD MEETING MINUTES**

Monday, November 14, 2011

Present: **School Board:** Chris Tormey, Sharon O'Connor, Paul Stecker and Jackie Folsom.

**Administration:** Ella Malamud, Teacher, Karen Stewart, Principal, Nancy Thomas, Superintendent and Rob Billings, Business Manager. **Absent:** Linda Gabrielson

1. The meeting was called to order at 6:05pm.
2. Public Comment: none.
3. Reports:
  - a. Principal's Report: Karen emailed her report to the board. She mentions in her report that she has received some positive comments about the way the school looks; she has initiated a round table discussion with faculty/staff to discuss transactional issues, transformation issues and promote better communication between teams; their latest round table discussion has centered around prioritizing the new guidance counselor's responsibilities; she commended the Humanities class in making Thursday, November 10<sup>th</sup> Demonstration of Learning a success; and the technology team continues to assess the needs of the school.
  - b. Superintendent's Report: Nancy will email her report prior to the WNESU meeting. She briefly mentioned everyone's effort to create the proposed FY13 budget figures; negotiations with the teacher's union have begun; she is working with Deb Wolfe and Jeff Rubin to get the website up and running and she has been working with the schools to resolve security issues.
  - c. Teacher's Association Report: Ella Malamud, Science Teacher, also commended everyone who volunteered their efforts last Thursday to make the evening successful.
4. Board Discussion:
  - a. School Security: As a result of the break-ins that have occurred since May 2011, administration is researching the possibilities of using a key card system to enter the building and cameras, inside and outside, to monitor activity.
  - b. Cabot Coalition & Cabot Connects Mentoring: Lori Augustyniak, Cabot Coalition Coordinator, gave a brief review of how the Cabot Coalition and Cabot Connects Mentoring program was created and funded. She would like to coordinate with the school to include community input regarding the future of Cabot Coalition. The Cabot Connects Mentoring program is presently receiving funding from multiple sources. There were many people from the community who voiced their opinion that the Cabot Connects Mentoring program should continue and be supported through the school. They mentioned that they have seen a difference in their children's behavior and attitude and they have received feedback from teachers indicating the same. For

- some community members, participating in the mentor program has made a significant difference in their life.
- c. FY13 Budget Proposal: Rob Billings distributed the first draft of the proposed FY13 budget. The first draft shows an increase of 2.33%. He explained that not all the revenue figures were known at this time. The amount is subject to revisions based on further information and budget meetings. Nancy indicated that the first draft of the FY13 budget included \$5,000 for the TLC Afterschool Program, \$3,000 for Cabot Connects Mentoring Program, \$3,000 for website maintenance and \$40,000 in technology as part of a replacement cycle.
  - d. Budget Process Update: The board discussed the budget process time line. They decided to re-schedule the public forum to December 7<sup>th</sup>, they would like a second draft of the proposed FY13 budget on December 12<sup>th</sup> and they will finalize the proposed FY13 budget on January 9<sup>th</sup>, 2012.
5. The board went into executive session at 6:22pm to discuss the school security issue.
  6. Executive session was concluded at 7:00pm.
  7. Board Action:
    - a. School Security: Jackie made a motion to purchase a key card system and multiple cameras as recommended by administration, seconded by Paul. The motion carried with a vote of 4-0.
  8. Consent Agenda: Jackie made a motion to approve the consent agenda, seconded by Paul. The motion carried with a vote of 4-0.
    - a. Approve October 17, 2011 minutes;
    - b. Approve November 7, 2011 minutes.
  9. The meeting was adjourned at 8:51pm.

Respectfully Submitted,

Cynthia Epinette  
Transcriber